



(Government of India Enterprise)

HEAD OFFICE – “REPCO TOWER” No: 33 North Usman Road, T.Nagar, Chennai – 600017

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Repcobank set up by the Government of India is a fast growing organization having branches in all the five southern States and UT of Puducherry. The Board of Directors of the bank comprises Senior IAS Officers from Central and State Governments and Repatriates. Repcobank invites applications for the post of **SUB STAFF/PEON**.

1. DETAILS OF VACANCIES:

Name of the Post	Approximate No. of Vacancies	Age as on 30/11/2019	
		Min	Max
Sub Staff/Peon	15 *	18	30

* Vacancy position may vary depending on actual requirement at the time of final process.

Candidates must have been born not earlier than **01/12/1989** and not later than **30/11/2001** (both days including) are only eligible to apply.

Shortlisted candidates' will be on Contract basis (Temporary/Casual basis) up to a period of **Two years** which may be extended for further period.

2. Salary during Contract period:

Post	Consolidated Salary
Sub Staff/Peon	Rs.8000/- p.m.(Metro)
	Rs.7500/- p.m.(Non-Metro)

No other allowances/ benefits are eligible except Meal Pass.

3. State-wise vacancies:

S.No.	Name of State	No.of Vacancies
1	Tamil Nadu	11
2	Karnataka	2
3	Andhra Pradesh & Telangana	2
	Total	15

Candidates should be proficient in local language of the state, where they apply.



4. Relaxation in upper age limit as per Govt. guidelines:

Post	Category	Age relaxation
Sub Staff / Peon	SC/ST	5 years
	OBC	3 Years

Reservation as per Government Norms.

5. Eligibility Criteria :

Nationality : Only Indian Nationals are eligible to apply

6. Education qualifications

Post	Educational Qualifications
Sub Staff / Peon	Pass in 10 th Standard

7. Selection Procedure:

Name of Post	Selection Procedure
Sub Staff / Peon	Written Test

Eligible candidates alone will be called for Written Test to be held at **CHENNAI**.

8. Important Date:

Last Date for receipt of Application	21.12.2019
Written Test	Date of Written examination will be intimated through Call letter for eligible Candidates.

9. General Terms and conditions

- i. Must have good physique.
- ii. Must know cycling and have Two Wheeler License.
- iii. SC/ST/OBC candidates should enclose **Self attested** copies of Caste Certificate issued by Competent Authority, ie. Revenue Officer not below the rank of Tahsildar (Repatriate candidates should enclose attested copies of proof). In the absence of the certificates they will be treated as general candidates.
- iv. Candidates having Four Wheeler license, if found suitable for driving, may be considered for Peon-cum-Driver in the same cadre.

10. Application fee (Non-refundable and inclusive of GST)

General / OBC / Others*	Rs. 150/-
SC / ST/ REPATRIATES	NIL

*Application without Demand Draft/Bank Pay order will not be considered.

The application fee must be paid upfront by means of Bank Pay Order or Bank Demand Draft issued by Scheduled Bank payable at Chennai and should be drawn in favor of “**REPCO BANK RECRUITMENT CELL**”.

11. The applicant should write his name and address on the backside of the Demand Draft/Bank Pay Order.

12. The written examination will be conducted ONLY at CHENNAI and the specific address will be intimated in the call letter for the eligible candidates. Candidates will have to make their own arrangements for attending the written examination and meet all the expenditure connected with it. Bank will not arrange / reimburse transportation expenses.

13. How to Apply

- A. Candidates who satisfy the eligibility norms should submit their application in the Bio-data form in English: typed on thick A4 size sheet, with one recent passport size photograph affixed on the top right side corner of the application.
The format of the Application Form is available at Bank’s WEBSITE – www.repcobank.co.in/www.repcobank.com
- B. **Applications should reach the Bank on or before 21.12.2019.**

APPLICATIONS COMPLETE IN ALL RESPECTS SHOULD BE SENT IN A CLOSED ENVELOPE SUPERSCRIBED **“FOR THE POST OF SUB STAFF/PEON”** TO THE FOLLOWING ADDRESS:

**The General Manager (Admin),
Repcobank Ltd, P.B.No.1449,
Repcobank Tower,
No:33, North Usman Road,
T.Nagar, Chennai – 600 017.**

14. The post called is for Temporary/Casual basis only and candidates cannot claim the right of permanent employment. However based on the performance, employment may be considered, if deemed fit, after the period of 2 years.

REPCO Bank reserves its right to reject an application before, during or after examination, if a candidate is found not to satisfy any of the recruitment/eligibility criteria.

Chennai – 17

Date : 05.12.2019



**Affix
passport size
photo here**

APPLICATION FOR THE POST OF SUB STAFF/PEON (Temporary/Casual basis)

Name of the Applicant (in Capital Letters)			
Address for Communication	Permanent Address		
Pin Code _____	Pin Code _____		
Mobile Number			
Email Address			
Gender(Male/Female)			
Date of Birth / Age (as on 30.11.2019)			
Marital Status (Married/Single)			
Educational Qualification (Proof must be attached)			
Religion			
Community (General/OBC/SC/ST)			
Mother Tongue			
Languages Known:	Read	Write	Speak
Are you a Repatriate Member, Specify - Yes/No (If yes enclose copy of proof.)			
Do you Know Cycling (Yes/No) Do you have Two Wheeler License (Yes/No) Do you have Four Wheeler License (Yes/No) if yes, enclose copy of the License.			
Employment Experience ,if any			
Fees paid details: Name of the Bank: DD/Pay Order Date & Number: Amount:			

I hereby declare that all the information furnished above by me is correct.

Place:

Date:

Signature