

APPLICATION FORMAT

APPLICATION FOR THE POST OF

_____/____/____

(Please mention the relevant post code)

Affix your recent
(passport size) color
photograph

I PERSONAL DATA

a	Name (in Block Letters)	
b	Mailing address with Pin Code	
c	Telephone number with area STD code	
d	Mobile No	
e	E-mail ID	
f	Date of birth (in DD/MM/YYYY format) (Please attach a proof of date of birth)	
g	Religion	
h	Nationality	

II **ACADEMIC & PROFESSIONAL QUALIFICATION** (Starting from Matriculation)

Sl No	Qualification	Subjects/ Specialization	Duration		Date, Month & Year of Passing [dd/mm/yy format]	College/ Institute/ University	%of marks/ Division/ Grade Etc. (copies of Mark sheet & Certificate to be attached)	Remarks, if any [please specify whether Full time/ Part time/ Correspon dence]
			From [dd/mm /yy]	To [dd/mm / yy]				

III **OTHER DETAILS**

a	Details of research work, publications etc.	
b	Details of Scholarships/ Awards/ Honors/ University Rank	
c	Details of extracurricular activities	

IV WORK EXPERIENCE

Experience details (in reverse order from current position)							
Sl No	Period of Employment			Name of the Organization with full address of the place of posting & Phone No	Position/ Post/ Designation held	Pay scale with basic Pay (in case Of Govt./ Public Sector)/ Gross pay in case of Private Sector	Nature of Experience/ Job profile/ Specific Areas Handled
	From [dd/mm/yy]	To [dd/mm/yy]	No of Years, Month & Days				

Note:

- 1. Please mention details of all positions held & Job Profile/Work handled in an organization separately
- 2. Please attach documents supporting your experience & salary as mentioned in section - IV
- 3. Please indicate period of training/ apprenticeship etc. separately
- 4. Please attach additional sheets, if required

V. REFERENCES

V	Reference 01	Reference 02
	Name, Designation, Company & Contact number [Mobile No]	

I have gone through the required job specifications and the general conditions on the RGPPL website, for the post applied for. I hereby certify that the information provided above is true to the best of my knowledge

(Signature of candidate)

Place:

Date:

Note: Candidates are required to send in the filled application format, complete in all respect in physical form to **Head of HR, Ratnagiri Gas and Power Private Ltd., At/ Po- RGPPL Anjanwel, Taluka –Guhagar, Dist. Ratnagiri** through Postal Department-Speed Post/Registered Post only. A copy of application may also be sent to mail id given below.

E-mail: eb.rgppl@site.rgppl.com



RATNAGIRI GAS & POWER PRIVATE LIMITED

Promoters: NTPC Ltd. & GAIL (India) Ltd



Ratnagiri Gas and Power Pvt. Ltd. (**RGPPL**) - a Joint Venture company promoted by NTPC Ltd. & GAIL (India) Ltd., is presently operating India's largest State of the Art 1967 MW Combined Cycle Power Plant in Ratnagiri Distt. (Maharashtra).

The Company is looking forward to deploy Executives on Fixed Tenure Basis initially for a period of 02 years extendable by further 01 year (subject to requirement and satisfactory performance) with Expertise in the areas of **Operation and Maintenance (O&M)**, to take on suitable responsibilities **at its plant site at Anjanwel, District Ratnagiri, Maharashtra** as per the experience & profile indicated below: -

REQUIRED JOB SPECIFICATIONS:

Sl. No	Discipline	No. of Posts	Positions/Grades	Post Code	Qualification Required	Experience and Profile Preference	Upper Age Limit as on 15.04.2020 (including)
1	Electrical Maintenance	2	Engineer/ E0	EM/001	B.E./ B. tech/ BSc Eng. degree/ AMIE in Electrical Engineering from recognized University/ Institution with minimum 60 % marks.	Minimum 01-year post qualification experience in executive cadre. Experience in Electrical Maintenance of Thermal/Gas Power Plant & Auxiliaries with hands on experience in maintenance of related areas viz. Turbine and its Auxiliaries, Boiler & Auxiliaries, Balance of Plant Equipments & Systems, Switch yard equipment, Generators & Auxiliaries, Transformers, HT/LT Switchgear, Control & Protection system etc.	32 years
2	Mechanical Maintenance	1	Engineer/ E0	MM/001	B.E./ B. tech/ BSc Eng. degree/ AMIE in Mechanical Engineering from recognized University/ Institution with minimum 60 %	Minimum 01-year post qualification experience in executive cadre. Experience in Mechanical Maintenance of Thermal/ Gas Power Plant & Auxiliaries with hands on experience in Maintenance	32 years

					marks.	in related areas viz. Turbine and its auxiliaries, Boiler & auxiliaries and Balance of Plant equipments & systems etc.	
3	C&I	1	Engineer/ E0	C&I/001	B.E./ B. tech/ BSc Eng. degree/ AMIE in Electronics or Instrumentation from recognized University/ Institution with minimum 60 % marks.	Minimum 01-year post qualification experience in executive cadre. Experience in C&I Maintenance of Thermal/Gas Power Plant & Auxiliaries with hands on experience in Maintenance of related areas viz. Turbine and its auxiliaries, Boiler & auxiliaries, Balance of Plants Equipment & System, Generators & auxiliaries and its control & protection system etc.	32 years
4	Operation	3	Engineer/ E0	Oprn/001	B.E./ B. Tech/ BSc Eng. degree/ AMIE in Mechanical, Electrical, Electronics or Instrumentation from recognized University/ institution with minimum 60 % marks.	Minimum 01-year post qualification experience in executive cadre. Experience in Operation/ Maintenance of Thermal/Gas Power Plant & Auxiliaries with hands on experience in Operation/ Maintenance of turbine and its auxiliaries, Boiler & auxiliaries, Balance of Plant Equipment and System, switch yard equipment, Generators & auxiliaries, transformers etc.	32 years

GENERAL CONDITIONS:

- 1.0 Only Indian Nationals are eligible to apply.
- 2.0 This advertisement is for the purpose of deploying executives on Fixed Tenure Basis at RGPPL Site initially for a period of 02 years extendable by further 01 year subject to requirement & satisfactory performance.
- 3.0 Only Candidates, who are willing to be posted at RGPPL site at **Anjanwel, District Ratnagiri, Maharashtra should apply.**
- 4.0 All qualifications in concerned fields should be from Universities / Institutions recognized and approved by Government of India.

- 5.0 In order to restrict the number of candidates to be called for interview and/or screening test, if so required, the Management reserves the right to raise the minimum eligibility standards/criteria.
- 6.0 The mere fact that a candidate has submitted application against the advertisement and apparently fulfilling the criteria as prescribed in the advertisement would not bestow on him/her the right to be definitely called for interview/ considered further for selection process.
- 7.0 Depending on the requirement, the Company reserves the right to cancel/restrict/curtail/enlarge/change the number of vacancies/designation or level of appointment and recruitment process, if need so arises, without any further notice and without assigning any reason thereof.
- 8.0 **Remuneration Package:**
- a) Basic Pay ₹ 30,000/-.
 - b) Allowances @ 35 % of basic pay
 - c) DA as applicable on the date of joining.
 - d) Statutory compliances, Medical facility & TA/DA as per company policy.
- 9.0 **HOW TO APPLY**
- a. Interested candidates are required to download the Application form from the website of RGPPL.
 - b. Duly filled & Signed Applications, along with self-attested copies of the required testimonials as per the Application Format, are to be sent only through Postal Department-Speed Post/Registered Post to:

**Head of HR,
Ratnagiri Gas and Power Private Ltd. (RGPPL),
At/Po- RGPPL Anjanwel,
Taluka- Guhagar
Dist- Ratnagiri - 415634
Maharashtra, India**

- c. Scan copy of application form may also be sent to e-mail- eb.rgppl@site.rgppl.com along with hard copy at above address.
- d. Please mention the Relevant **Post Code** on the Application Form as well as the Envelope
- e. **Original testimonials are not to be sent under any circumstances.**
- f. You may send your queries to eb.rgppl@site.rgppl.com
- g. RGPPL will not be responsible for any postal delay/loss in transit in submission of documents within specified time.

LAST DATE OF RECEIPT OF APPLICATION FORM IS

15th Apr, 2020