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Advt No.: HSCC/RECT/2021/1

HSCC (INDIA) LIMITED
(A Subsidiary of NBCC (INDIA) LIMITED)
E-6(A), Sector-1, Noida

ADVERTISEMENT FOR RECRUITMENT ON CONTRACT/ IMMEDIATE
ABSORPTION BASIS ON REGULAR PAY SCALES

HSCC (INDIA) LIMITED is a premier multi-disciplinary **MINIRATNA** profit making company providing quality consultancy services in healthcare and other social sectors for the last more than 37 years. Applications are invited from dynamic and result oriented professionals for its ongoing and future assignments in the following disciplines. The company offers an informal work atmosphere and a compensation package matching with industry norms with good opportunities for professionals who are self-starters.

S. No.	Discipline	Post/ Level	IDA pay scale (₹)	Age Limit (as on 01.01.2021)	Post Qualification experience (as on 01.01.2021)	*Reserved for				
						UR	SC	ST	OBC	EWS
1	Architecture	E-0	30000-120000	24 yrs	1 yr	1	-	-	-	-
2	Project Management (Civil/Electrical/Mechanical) (include 1 HH)	S-4	29000-110000	40 yrs	3 yrs	8	6	2	3	1

* Including Backlog reserved vacancies

1. ARCHITECTURE: Graduate in Architecture with minimum 60% marks from a recognized University/ Institute with good understanding of planning large scale projects, healthcare buildings, housing etc. The candidate should be well versed with architectural detailing, construction detailing, working drawings, presentation drawings and municipal drawings. The candidate should have good knowledge of ACAD, Photoshop, MS-Office. Preference will be given to candidates with knowledge of Sketchup and 3d max with ability to produce 3 dimension views.

2 (a) EXECUTIVE ASSISTANT ENGINEER (Civil/Electrical/Mechanical): Graduate Engineers in Civil/PHE/Environmental/Electrical/Mechanical Engineering with minimum 60% marks from Government recognised University/Institute.

Candidates in Civil/PHE/Environmental Engineering should have experience in all aspects of project management including civil/structural works, PHE, tendering & monitoring, execution of large projects etc.

In case of Electrical Engineering, candidates must have experience in design/execution of electrical works in large multi-storied institutional buildings in the field of internal and external electrification works including HT/LT installation work, DG sets etc.

In Mechanical Engineering, candidates must be having experience in designing/execution of mechanical (HVAC) works in large multi-storied buildings etc.

Three Years Diploma in Civil/Electrical/Mechanical (HVAC) Engineering with minimum 60% marks from Government recognized University/Institute having minimum 8 years of experience can also apply.

GENERAL CONDITIONS

Only Indian Nationals are eligible to apply.

Candidates are requested to verify their eligibility before submitting application.

Candidates are advised to provide specific, correct and complete information. Candidature of the candidate is liable to be rejected at any stage of the recruitment process or after recruitment or joining, if any information provided by the candidates found to be false or is not found in conformity with eligibility criteria mentioned in the advertisement.

Incomplete application will be summarily rejected. Any request to add additional information in application form after the application has been submitted shall not be entertained in any condition.

Person with disabilities can also apply for any of the above post in accordance with Government of India guidelines in force. Disability of applicants who apply against the post reserved for disabled persons should not be less than 40%.

The upper age limit mentioned is for general category of candidates. Age relaxation for SC/ST/OBC(NCL)/Ex-Serviceman and physically handicapped persons would be provided as per extant Government orders. Candidates from reserved category such as SC/ST/OBC (NCL) can also apply against unreserved posts. However, age relaxation will not be allowed to such category candidates against unreserved posts.

All Degrees should be from University/Institute recognized by the Board of Technical Education/ AICTE/ appropriate statutory authority.

Wherever CGPA or letter grade is awarded in a qualifying Degree, equivalent percentage of marks should be indicated in the application format as per the norms adopted by the University/Institute.

The date of declaration of result/ issuance of mark sheet shall be deemed to be date of acquiring the qualification and there shall be no relaxation on this account. Post qualification experience on a post/ level shall be counted from the said date onwards.

All pages of the Bio-data must be duly authenticated by the candidate before submission. Candidates are required to submit all relevant certificates/testimonials, duly self-attested in support of age, qualifications, Caste, Disability, Experience, Identity proof and passport size photograph along with the application. Originals should be produced at the time of selection process. Furnishing wrong/incorrect information or suppression of relevant information will lead to rejection of candidature and the application will be out-rightly rejected.

For all posts, candidates must have excellent knowledge of working on computers, including software viz. MS Office, MS Projects, Primavera etc for technical posts.

The minimum post qualification experience, age etc maybe relaxed in respect of deserving/meritorious candidates at the discretion of the Management.

Management reserves the right to consider candidates for lower post than applied for, depending upon qualification and experience.

The selection procedure will be notified by HSCC depending upon the response received.

Decision of HSCC will be final in this regard.

HSCC reserves the right to cancel this advertisement and/or the selection process for any of the above posts without assigning any reason.

Any canvassing, directly or indirectly by the applicant will disqualify his/her candidature. Candidates from Govt/PSU should have been working minimum at one level/grade below the level applied for a minimum period of two years. Everything being equal, internal candidates will be given preference.

Candidates working in Government/ Semi-Government Organisation/ Public Sector Undertaking and Autonomous Bodies should apply through proper channel or furnish “**No Objection Certificate**” at the time of selection process. However, in the event of difficulty in getting NOC form their parent department, they must submit an undertaking that they will not

claim any service transfer benefits/ protection of pay in case of the selection. However, they have to produce proper relieving order from their organisation, in the event of their selection, at the time of reporting for joining.

The mere fact that a candidate has submitted the application against the advertisement and apparently fulfilling the criteria as prescribed in the advertisement would not bestow on him/her the right to be definitely called for interview/considered further for selection process.

The company reserves the right to reject any application without assigning any reason.

HSCC reserves the right to cancel/ restrict /enlarge/ modify/ alter the advertisement/ Recruitment process and / or the Selection Process there under, without issuing any further notice whatsoever. The number of vacancies can be modified as per the discretion of the Management.

The decision of HSCC in all matters relating to eligibility, acceptance or rejection of applications, mode of selection, conduct of selection process etc will be final and binding on candidates.

Date, Time & Venue of the selection process will be intimated to the shortlisted/eligible candidates via e-mail (to the e-mail ID provided in the application form at by the candidate). No other method of communication will be adopted.

Selected candidates are liable to be posted anywhere in India/abroad and may be assigned any work depending upon requirement.

The appointment will be on contract basis initially for a period of two years, extendable based on performance and requirement. Performance will be reviewed after one year and in case of unsatisfactory performance; the contract period can be reduced without assigning any reason whatsoever.

Candidate working in PSU/ Government must apply through proper channel and may be considered for appointment on contract/absorption basis.

Applications sent by e-mail will not be considered.

Applications received after the closing date shall not be entertained.

Any corrigendum/addendum/errata in respect of the above advertisement will be made on HSCC website only. No further press advertisement will be given. All prospective candidates are advised to regularly scan through HSCC website for above purpose.

How to apply: Candidates possessing the required qualifications and experience may send their typed application in the prescribed format (available in the Careers page of website).

Candidates from PSUs/Govt may submit advance copy in time and apply through proper channel. Final selection will be subject to vigilance clearance and satisfactory Annual Confidential Reports.

Appointment will be subject to medical fitness from a reputed hospital at the discretion of the company.

The applications **superscribing the level and post applied for** on the cover should reach the following address latest by 01.02.2021 :-

**Deputy General Manager (HRM)
HSCC(I)Ltd
E-6(A), Sector-1,
Noida (U.P)-201301**

APPLICATION FORMAT



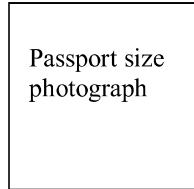
1. **Post Applied** for (in Block Letters) : _____ **Level** _____

2. Name in full (In Block letters) : _____

3. Father's Name : _____

4. Date of Birth : _____

5. Community : _____
(SC/ ST/OBC/PH/ Un-Reserved). Please attach certificate)



6. Religion : _____ Whether belong to Minority: Yes/No (Please tick)

7. Correspondence Address : _____
(In Block letters)

8. Contact No; Mobile : _____

Telephone : (O) _____ (R) _____

Fax : _____ E-mail _____

9. Qualifications (Academic & Professional) : (Please attach proof)

Exam passed	Year of passing	Name of the Inst/University	Max marks	Marks obtained	% of marks

10. Name of the Present Organization : _____

Please mark (✓) in appropriate box below

Govt (Central/State)	<input type="checkbox"/>	PSU	<input type="checkbox"/>	Autonomous bodies	<input type="checkbox"/>	Others	<input type="checkbox"/>
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...2/-

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11. Experience Details (**Post qualification only**)

Name & address of employer	Post held	From	To	Pay scale & gross emoluments	Nature of experience (attach separate sheet if required)

12. Total post qualification work experience : ____years ____months (Please attach proof)

13. Details of Computer proficiency _____

14. Have you applied earlier in HSCC during last two years : Yes/No
If yes,
a. Post applied for
b. Month & Year
c. whether attended interview Yes/No

15. Have you worked earlier with HSCC : Yes/No
If yes, please specify, period From _____ to _____
Last post held : _____

16. Do you have any relative working with HSCC : Yes/No
If yes, please specify, Name & Designation :

:3:



17. Do you know anyone in HSCC under whom you have worked earlier in any organization : Yes/No

If yes, Name of the HSCC employee under whom you have worked :

Name of the organization

18. Achievement, if any : _____
:

19. Other relevant information, if any : _____

20. List of Enclosures (Please mark (✓))

- i. 10th certificate
- ii. 12th certificate
- iii. Degree certificate + mark sheet
- iv. Professional qualification certificate(s) + mark sheet
- v. Proof of experience
- vi. Salary certificate
- viii. Caste certificate
- ix. Any other _____

Verification

I declare that the information furnished above by me is true to the best of my knowledge and belief and that nothing material has been concealed.

Place :

Signature of the Candidate

Date :