

**भारतीय डाक विभाग**  
**GOVT OF INDIA**  
**DEPARTMENT OF POSTS**  
**O/o MANAGER, MAIL MOTOR SERVICE, BENGALURU-560001.**  
**प्रबंधक, डाक वाहन सेवा, बेंगलुरु--560001.**

Phone/फोन (080)22261032/22257600

webmail:mmsbangalore.ka@indiapost.gov.in

**APPLICATIONS ARE INVITED FROM THE ELIGIBLE INDIAN CITIZEN FOR THE FOLLOWING POSTS.**

**LAST DATE FOR RECEIPT OF APPLICATION : On or before 05.08.2023 by 17.00 Hrs.**

POST	Trades	Vacancies	Break Up			
			UR	EWS	OBC	SC
<b>Skilled Artisans</b> (General Central Service, Group-C, Non-Gazetted, Non-Ministerial)	Motor Vehicle Mechanic	02	01	01	---	---
	Motor Vehicle Electrician	01	---	---	01	---
	Painter	01	---	---	---	01
	Tyreman	01	01	---	---	---
	<b>Total</b>		<b>05</b>	<b>02</b>	<b>01</b>	<b>01</b>

“The vacancies notified are subject to change and the issuing authority reserves right to modify/cancel the notification without assigning any reason there to”

**SCALE OF PAY FOR SKILLED ARTISANS** : Rs. 19,900/- to 63200/- (Level-2 in the Pay Matrix as per 7<sup>th</sup> CPC)+Allowances.

**1. ELIGIBILITY:**

**a) Age Limit for direct recruits:**

18 to 30 years as on 01.07.2023. The age limit shown is the normal age limit and Relaxable -5 years for SC/ST, 3 years for OBC in respect of vacancy reserved for them, for Government servants up to 40 years in accordance with the instruction or orders issued by the Central Government. The relevant caste certificates submitted in the prescribed format for appointment to the post under the Government of India will be considered for availing age relaxation.

**b) Educational & Other qualifications for direct recruits:**

- (i) A Certificate in the respective trade from any Technical Institution recognized by the Govt. **OR** VIII Std. passed with experience of one year in the respective trade.
- (ii) The Candidate who applies for the post of Motor Vehicle Mechanic should possess a valid Driving Licence (HMTV) to drive any vehicle in service in order to test it.

**2. METHOD OF SELECTION:**

Selection of Skilled Artisans shall be made from, amongst the candidates possessing the requisite qualifications and valid driving licence [only for Motor Vehicle Mechanic] by means of Competitive Trade Test. The date and venue of the test with syllabus will be intimated separately to the eligible candidates at their correspondence address along with the hall permits. **No intimation will be sent in respect of other applicants who are not eligible.**

**Contd..2/-**

**3. Application must be signed by the candidate and accompanied with-**

1. Photocopies of the following certificates **self-attested/attested by Gazetted Officer**.
  - i) Photograph of candidate should be affixed at the place meant for the purpose on the application and should be duly attested.
  - ii) Age proof (Leaving Certificate/Transfer Certificate/Birth Certificate issued by appropriate authority).
  - iii) Educational Qualification as indicated at Srl.No. 1(b) (i).
  - iv) Technical Qualification as indicated at Srl.No. 1(b) (i).
  - v) Driving Licence/Licence Extract as indicated at Srl. No.1 (b) (ii) [in case of Motor Vehicle Mechanic only].
  - vi) The SC/ST/OBC (Non-Creamy Layer)/EWS certificates issued by the competent authority in the prescribed format for appointment to the post under the Government of India.
  - vii) Trade experience of respective trade/post.
2. The original documents /Certificates should not be sent along with application.
3. The separate application should be sent for **each trade** in separate envelope, if applied for more than one trade and the candidate should **superscribe the post applied with trade** on the envelope & application should be addressed to **'The Manager, Mail Motor Service, No.4, Basaveshwara Road, Vasanth Nagar, Bengaluru-560001'** and should be sent through **Speed Post/Registered Post only**. Applications received by any other means will be rejected and one application for multiple trades will also be rejected.

The last date of receipt of application is **on or before 05.08.2023 by 17.00 Hours**. Application(s) without complete information or without copies of desired certificates or the applications(s) enclosing copy/copies of the certificate(s) without self attestation/attestation by Gazetted Officer will be rejected straight way without any notice or information.

The application format and requisite details with regard to age limit, eligibility qualification/experience and other terms and conditions are available on the website: **'www.indiapost.gov.in'**

No travelling allowances and expenses will be paid for attending the prescribed trade test.

-sd-  
**Manager**  
**Mail Motor Service**  
**Bengaluru-560001.**

**Format of Application****[APPLICATION FOR RECRUITMENT OF SKILLED ARTISAN FOR INDIAN CITIZENS ONLY]**

PHOTO DULY SELF ATTESTED OR BY GAZETTED OFFICER
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1	Name of the post applied for and trade :	Post:.....Trade:.....			
2	Full name (in block letters)				
3	Father's full name				
4	Permanent Address with Pin code				
5	Address for correspondence with Pin code				
6	Email Id:				
7	Citizenship/Nationality				
8	Date of birth (in figures & words) (Proof to be enclosed)	Date	Month	Year	In words-_____
9	Age as on 01.07.2023	Years:_____ Months_____ Days_____			
10	Reservation category	Are you a member of UR/EWS/SC/ST/OBC (non creamy layer) ( Tick) (i) If yes, candidate should submit caste certificate issued by the competent Authority. (ii) OBC candidate should submit non-creamy layer certificate for appointment to post under Govt. Of India.			
11	Details of educational qualification (Details of VIII Std.)	Name of School _____ Year of Passing _____			
12	Details of Technical Education (I.T.I)	Name of College _____ Year of Passing _____ Name of University _____			
13	Details of Driving License <b>(For the post of M V Mechanic only)</b> (License copy enclosed should match the details & their renewals. If details are not available on License then enclose self attest copy of Driving License Extract showing all details of License endorsement)	HMV	Issued on:_____ Valid till:_____		
		LMV	Issued on:_____ Valid till:_____		
14	Details of technical experience in the respective trade a) Name of the organization/institute with full address: b) Period of Experience: From.....To.....in the trade.....				

I hereby declare that the information provided is True, valid and authentic to the best of my knowledge.

Date:

Place:

**Signature of applicant****Encl: List of documents attached with duly self-attested/attested by gazetted officer.**

**i)** Age proof as indicated at Srl.No.3.1 (ii), **ii)** Educational qualification as indicated at Srl.No.1(b)(i), **iii)** Experience certificate of respective trade as indicated at Srl.No.1(b)(i), **iv)** Driving Licence/Licence Extract indicated at Srl.No.1(b)(ii), **v)** Caste certificate issued by Competent Authority in the prescribed format for appointment to posts under the Government of India, **(vi)** Form of certificate to be produced other Backward Classes (non creamy layer) applying for appointment to posts under the Government of India.

**Format of Envelope**

Speed Post/Registered Post

Application for the post of Skilled Artisan (DR Trade..... at MMS, Bengaluru

To,  
The Manager,  
Mail Motor Service,  
Bengaluru-560001.

From:

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