

**RECRUITMENT FOR EXPERIENCED PERSONNEL**

**(HRD/Rectt./Advt./2024-25/03)**

Engineers India Limited, a Navratna PSU and an Engineering Consultancy Company is looking for dynamic & self-motivated professionals with zeal to learn, contribute and grow with the Company. The Company has executed some of India's major projects in refineries, petrochemicals, pipelines, offshore, metallurgy, infrastructure & fertilizer sectors and has embarked on an expansion plan into sunrise sectors such as Nuclear, Solar, and Water & Waste Management with increasing international presence in over 13 countries world-wide. EIL is looking for suitably qualified, experienced and motivated professionals in the following disciplines to partner in its growth story:-

Position Code	Discipline	Position	Pay Scale	Tentative Vacancies*
24-25/03/A1	Rock Engineering	Deputy Manager	70000-200000	2
24-25/03/A2				
24-25/03/A3		Manager	80000-220000	
24-25/03/A4				
24-25/03/B1	Geology	Deputy Manager	70000-200000	3
24-25/03/B2				
24-25/03/B3				
24-25/03/B4		Manager	80000-220000	
24-25/03/B5				
24-25/03/B6				
24-25/03/C1	Hydrogeology	Deputy Manager	70000-200000	2
24-25/03/C2				
24-25/03/C3				
24-25/03/C4		Manager	80000-220000	
24-25/03/C5				
24-25/03/C6				
24-25/03/D	Mining	Manager	80000-220000	1
24-25/03/E	Secretarial Services	Junior Secretary	29000-120000	4

**Reservation Break Up (Tentative)**

POSITION	NO OF VACANCIES*
Deputy Manager	4 (UR-2; ST-1; OBC-1)
Manager	4 (UR-1, SC-1; OBC-2)
Junior Secretary	4 (UR-3; OBC-1)

\*No. of vacancies indicated are only tentative. Reservation and relaxation for PwDs (Persons with Disabilities) shall be as per GOI (Government of India) guidelines.

**DETAILS:**

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**ELIGIBILITY & DESIRED QUALIFICATION/ EXPERIENCE (IF APPLICABLE) AS ON 31.10.2024:**

<b>Position Name: Deputy Manager/ Manager (Rock Engineering); Total Vacancies- 2 nos.</b>					
<b>Position</b>	<b>Upper age limit (Years)</b>	<b>Minimum Educational Qualification</b>	<b>Minimum Post Qualification Relevant Experience (Years)</b>	<b>Relevant Post Qualification Experience</b>	<b>Code for Applying</b>
Deputy Manager (Rock Engineering)	32	B.E./B.Tech/B.Sc (Engg) in Civil Engineering with minimum 65% marks and M.E./M.Tech/M.Sc (Engg.) in Rock Mechanics/Rock Engineering /Excavation Engineering/ Geotechnical Engineering with minimum 65% marks.	3	Candidate should have experience in design of underground structures comprising of caverns/tunnels/shafts.	24-25/03/A1
		<b>Integrated</b> M.E./M.Tech/M.Sc (Engg.) [5 years course] in Rock Mechanics /Rock Engineering/ Excavation Engineering/ Geotechnical Engineering with overall minimum 65% marks.	4		24-25/03/A2
Manager (Rock Engineering)	36	B.E./B.Tech/B.Sc (Engg) in Civil Engineering with minimum 65% marks and M.E./M.Tech/M.Sc (Engg.) in Rock Mechanics/Rock Engineering /Excavation Engineering/ Geotechnical Engineering with minimum 65% marks.	7		24-25/03/A3
		<b>Integrated</b> M.E./M.Tech/M.Sc (Engg.) [5 years course] in Rock Mechanics /Rock Engineering/Excavation Engineering/ Geotechnical Engineering with overall minimum 65% marks.	8		24-25/03/A4

Position Name: Deputy Manager/ Manager (Geology); Total Vacancies- 3 nos.					
Position	Upper age limit (Years)	Minimum Educational Qualification	Minimum Post Qualification Relevant Experience (Years)	Relevant Post Qualification Experience	Code for Applying
Deputy Manager (Geology)	32	M.Tech/ M.Sc (Tech) in Applied Geology/ Engineering Geology/Geology with minimum 65% marks. Candidate should have graduated with Geology along with any two subjects out of Physics/ Chemistry/ Mathematics	3	Candidate should have experience in engineering geology in underground caverns/ tunnels/ shafts. Should be conversant with tunnel face mapping and rock mass classification. Ability to work in relevant software will be preferred.	24-25/03/B1
		<b>Integrated</b> M.Tech/ M.Sc (Tech) [5 years course] in Applied Geology/ Engineering Geology/Geology with minimum 65% marks.	4		24-25/03/B2
		M.Sc in Applied Geology/ Engineering Geology/Geology with minimum 65% marks. Candidate should have graduated with Geology along with any two subjects out of Physics/ Chemistry/ Mathematics	7		24-25/03/B3
Manager (Geology)	36	M.Tech/ M.Sc (Tech) in Applied Geology/ Engineering Geology/Geology with minimum 65% marks. Candidate should have graduated with Geology along with any two subjects out of Physics/ Chemistry/ Mathematics	7		24-25/03/B4
		<b>Integrated</b> M.Tech/ M.Sc (Tech) [5 years course] in Applied Geology/ Engineering Geology/Geology with minimum 65% marks.	8		24-25/03/B5
		M.Sc in Applied Geology/ Engineering Geology/Geology with minimum 65% marks. Candidate should have graduated with Geology along with any two subjects out of Physics/ Chemistry/ Mathematics	11		24-25/03/B6

Position Name: Deputy Manager/ Manager (Hydrogeology); Total Vacancies- 2 nos.					
Position	Upper age limit (Years)	Minimum Educational Qualification	Minimum Post Qualification Relevant Experience (Years)	Relevant Post Qualification Experience	Code for Applying
Deputy Manager (Hydrogeology)	32	M.Tech/ M.Sc (Tech) in Hydrogeology with minimum 65% marks.  OR M.Tech/ M.Sc Tech in Applied Geology/ Engineering Geology/Geology with minimum 65% marks and Hydrogeology/ Ground water as one of the subject. Candidate should have graduated with Geology /Hydrogeology along with any two subjects out of Physics/ Chemistry/ Mathematics.	3	Candidate should have experience in hydrogeology, engineering geology in underground caverns/tunnels. Should be conversant with water pressure testing, grouting, hydro-geological monitoring, tunnel face mapping and rock mass classification. Ability to work in relevant software will be preferred.	24-25/03/C1
		Integrated M.Tech/ M.Sc (Tech) [5 years course] in Hydrogeology with minimum 65% marks.  OR Integrated M.Tech/ M.Sc Tech [5 years course] in Applied Geology/ Engineering Geology/Geology with minimum 65% marks and Hydrogeology/ Ground water as one of the subject.	4		24-25/03/C2
		M.Sc in Hydrogeology with minimum 65% marks.  OR M.Sc in Applied Geology/ Engineering Geology/Geology with minimum 65% marks and Hydrogeology/ Ground water as one of the subject.  Candidate should have graduated with Geology /Hydrogeology along with any two subjects out of Physics/ Chemistry/ Mathematics.	7		24-25/03/C3

Position Name: Deputy Manager/ Manager (Hydrogeology)-Continued					
Position	Upper age limit (Years)	Minimum Educational Qualification	Minimum Post Qualification Relevant Experience (Years)	Relevant Post Qualification Experience	Code for Applying
Manager (Hydrogeology)	36	M.Tech/ M.Sc (Tech) in Hydrogeology with minimum 65% marks.  OR M.Tech/ M.Sc Tech in Applied Geology/ Engineering Geology/Geology with minimum 65% marks and Hydrogeology/ Ground water as one of the subject.  Candidate should have graduated with Geology /Hydrogeology along with any two subjects out of Physics/ Chemistry/ Mathematics.	7	Candidate should have experience in hydrogeology, engineering geology in underground caverns/tunnels. Should be conversant with water pressure testing, grouting, hydro-geological monitoring, tunnel face mapping and rock mass classification. Ability to work in relevant software will be preferred.	24-25/03/C4
		Integrated M.Tech/ M.Sc (Tech) [5 years course] in Hydrogeology with minimum 65% marks.  OR Integrated M.Tech/ M.Sc (Tech) [5 years course] in Applied Geology/ Engineering Geology/Geology with minimum 65% marks and Hydrogeology/ Ground water as one of the subject.	8		24-25/03/C5
		M.Sc in Hydrogeology with minimum 65% marks.  OR M.Sc in Applied Geology/ Engineering Geology/Geology with minimum 65% marks and Hydrogeology/ Ground water as one of the subjects.  Candidate should have graduated with Geology /Hydrogeology along with any two subjects out of Physics/ Chemistry/ Mathematics.	11		24-25/03/C6

<b>Position Name: Manager (Mining); Total Vacancies-1 no.</b>				
<b>Position</b>	<b>Upper age limit (Years)</b>	<b>Minimum Educational Qualification</b>	<b>Relevant Post Qualification Experience</b>	<b>Code for Applying</b>
Manager (Mining)	36	B.Tech/B.E./B.Sc (Engg.) in Mining Engineering with minimum 65% marks.	Minimum 8 years experience in Blast design in underground mines/ caverns/ tunnels. i) Candidates having "Second Class Mines Manager Certificate of Competency" under Mines Act 1952 shall be preferred. ii) Exposure in underground ventilation and Software enabled Mine planning/ Blast design shall be preferred.	24-25/03/D

<b>Position Name: Junior Secretary; Total Vacancies-4 nos.</b>				
<b>Position</b>	<b>Upper age limit (YRS.)</b>	<b>Educational Qualification</b>	<b>Relevant Post Qualification Experience</b>	<b>Code for Applying</b>
Junior Secretary	32	Essential Qualification: 1. Full time Graduate Degree in any discipline other than Fine Arts with minimum 60% marks. 2. Having speed of 90/40 wpm in English Shorthand & Typing respectively (Test will be conducted). 3. Certificate/ Diploma in Computer Applications/ MS Office of not less than 3 months duration.  Preferred Qualification: Diploma/ Certification course in Secretarial Practice / Office Administration / Office Management.  Knowledge of Foreign Languages (Arabic, Russian, Chinese, French etc.).	Minimum 5 years experience as Secretary / Personal Assistant / Private Secretary / Executive Secretary attached to persons at Senior Managerial positions in a Private or Public Sector Company/ Govt. Organization.	24-25/03/E

**Note:**

- A candidate can submit only one application against one post only. In case of multiple applications from a candidate, the latest one shall be considered as final, and the older applications shall be rejected without any notice.
- The cut-off date for educational qualification, required experience (if applicable) and upper age is **31.10.2024**.
- Candidates are required to specify the percentage marks of the qualification. Wherever CGPA/OGPA/CPI or letter grade is awarded by the University/ Institute, equivalent percentage of marks should be indicated as per the norms adopted by University/ Institute. Candidate will be required to submit documentary proof/ certificate to this effect from the Institute/ University at the time of Interview.

In case, the candidate is not able to produce the documentary proof/ certificate to this effect from the Institute/University in support of the percentage of marks entered at the time of Interview, the percentage will be calculated as per the table given below and eligibility of the candidate for appearing in Interview shall be established accordingly:

Percentage of Marks in the qualifying examination	Equivalent CGPA / CPI on 10 point scale	Equivalent CGPA / CPI on 9 point scale	Equivalent CGPA / CPI on 8 point scale	Equivalent CGPA / CPI on 7 point scale	Equivalent CGPA / CPI on 6 point scale	Equivalent CGPA / CPI on 5 point scale	Equivalent CGPA / CPI on 4 point scale
60%	6.5	5.4	4.8	4.2	3.6	3.0	2.2
65%	7	6	5.3	4.6	4	3.3	2.5

- The specified qualification should have been acquired within the prescribed minimum course duration.
- Please fill your exact percentage upto two decimal places. Rounding off of marks is not allowed.

• **EMOLUMENTS**

Designation	Pay Scale (Rs.)	Total CTC* (approx) p.a in Rs (lacs)
Manager	80000-220000	25.42
Deputy Manager	70000-200000	22.36
Junior Secretary	29000-120000	9.13

\*CTC calculated on basic pay at the lowest of the scale.

CTC shall include Basic Pay, DA, HRA, Other Perks & Allowances, encashment of earned leaves and Retirement benefits as applicable. (Post-Retirement Medical Coverage Scheme is applicable to candidates who are 45 years of age or below as on date on which they come on the regular rolls of



the Company. However, this condition shall not be applicable in case of candidates who join after resigning from any CPSE, provided the total of past service in the CPSE and future service in the company till the date of normal retirement is 15 years or more).

- **CONCESSIONS/RELAXATIONS**

- The upper age limit mentioned under “Eligibility and desired qualification/experience” is relaxable by 5 years for SC/ST, 3 years for Other Backward Classes (OBC – Non Creamy Layer), 10 years for PwD- General/ EWS, 13 years for PwD-OBC (NCL) and 15 years for PwD-SC/ST.
- Upper age limit is relaxable for Ex-Servicemen.
- Upper age limit is relaxable for Departmental candidates.
- Ph.D in Applied Sciences (relevant to the post) will be given relaxation in experience by two years from that applicable for Post Graduates.
- Ph.D in Engineering (relevant to the post ) will be given relaxation in experience by three years.
- Ph.D in Engineering (relevant to the post) will be given relaxation in experience by four years where minimum requirement of qualification is B.E / B.Tech / BSc.( Engg.)

- **CRITERIA FOR DEPARTMENTAL CANDIDATES**

- The candidate should have served EIL for a minimum period of two years as on the cut off date i.e 31.10.2024.
- The candidate should have served at least one year in the present level as on the cut off date i.e 31.10.2024.
- The present level of the candidate should not be more than one level below the position applied / advertised.
- The candidate should not already have been given the advantage of Rationalization Clause at any level.

- **PLACE OF POSTING**

The place of posting for Construction discipline in all levels shall be at construction sites/offices and for others may be at Head Office New Delhi / Gurugram, Regional Offices at Chennai, Vadodara, Kolkata, Branch Office at Mumbai, Inspection Offices and Construction Sites etc.

However, the place of posting can be anywhere in India and abroad depending upon the organizational requirement.

- **MODE OF SELECTION**

- The prescribed qualification/experience are the minimum and mere possession of the same does not entitle a candidate for participating in the selection process. EIL may restrict the number of candidates to be called for interview/skill test by raising the percentage of marks

obtained in qualifying examinations and/or relevance of experience required for the post etc. Only short-listed candidates will be informed for interview/skill test through email.

- The mode of selection **for the positions of Dy. Manager and Manager will be through Interview at Delhi** or through video conferencing and **for Junior Secretary the mode shall be Skill test at Delhi.** (Venue/ Mode of interview shall be intimated separately to the shortlisted candidates).

- **STEPS FOR APPLYING**

**STEP 1:** Eligible candidates need to apply through on-line registration system on EIL website. To apply visit the career link in EIL website i.e <http://www.engineersindia.com>

**STEP 2:** Read CAREFULLY all the instructions given on the website.

**STEP 3:** Fill in the online form with all the relevant correct details.

**STEP 4:** The candidate before starting online registration should keep the properly scanned copies (readable form), of the following documents / certificates ready for uploading during registration of application:

- a) Latest Passport size colour photograph in .jpg/.jpeg format of not more than 75 KB size
- b) Signature in .jpg/.jpeg format of not more than 25 KB size
- c) Document in support of date of birth proof- Class X Certificate/ Class X Marksheet in jpg/.jpeg format
- c) Disability certificate (PwD), if applicable of not more than 500 KB in .jpg/.jpeg/.pdf format
- d) Caste certificate OBC/SC/ST/EWS certificate, if applicable, of not more than 500 KB in .jpg/.jpeg/.pdf format

**STEP 5:** The candidates are not required to send the print out of the registered application form filled on line. They need to retain a copy of the printout of the application form which will be required at the time of personal interview/skill test, if shortlisted.

**STEP 6: The cut-off date of post-qualification relevant experience and upper age is 31.10.2024.**

- **GENERAL INSTRUCTIONS**

1. Online submission of application will be permitted on the website between **0000 hrs on 30.10.2024 till 2359 hrs on 18.11.2024.**
2. The e-mail address specified in the application should be valid/ functional for at least 24 months from the date of the submission of application. **Intimation for interview/Skill Test shall be sent by email. Kindly ensure that your email is valid and operational.**
3. Any change in advertisement (including extension of the last date of online submission of application-if any) shall be published in EIL's website [www.engineersindia.com](http://www.engineersindia.com) only. No separate notification shall be issued in press/ other medium.
4. Candidates are informed that it is mandatory to attach the documents as per list mentioned above along with online application.
5. Candidates should retain a copy of online application form(s) for future reference.

6. Copy of the online application **is not to be sent by post**. The print out of application should be retained for reference by candidate **and shall be submitted at the time of personal interview/ Skill Test** (for interview carried out through modes other than Video Conferencing).
7. Those short listed for interview/skill test shall be intimated through e-mail. They are required to bring/furnish the **following original certificates** along with self-attested photocopies as documentary proof at the time of interview/skill test or as communicated
  - Proof of Age- Certificate issued for passing Matriculation/ Higher Secondary mentioning date of birth
  - Educational Qualifications (All year/semester Mark sheets & Certificates)
  - Service Certificate of past employment & proof of date of joining & its continuity in the present Organization (if applicable). Failure to submit supporting work experience details will render claim of experience invalid & make candidate ineligible from further consideration.
  - Last Salary Certificate (if applicable)
  - Persons with Disability Certificate with photograph issued by the competent authority satisfying the minimum degree of disability of 40% in respective categories, if applicable. Certificate should be as per format prescribed by Ministry of Social Justice & Empowerment.
  - Scheduled Caste/ Scheduled Tribe/ OBC (NCL)/ EWS certificate (if applicable) from the Competent Authority.
  - Adhaar Card
  - Candidates who have undergone Apprenticeship Training under The Apprenticeship Act, 1961, shall produce the certificate issued by the Statutory Body (NATS / NAPS) and by the Organization in which he/she has undergone the training.  
In absence of any of the documents mentioned above, the candidate will not be allowed to appear for interview/skill test and in that case, no travel expenses shall be reimbursed (for personal interview carried out through modes other than Video Conferencing).
8. **Only those who meet the prescribed eligibility criteria need apply**. Applications once submitted cannot be withdrawn. Any request for cancellation/ withdrawal of any application in order to submit fresh/ new/ revised application shall not be entertained. If at any stage, it is found that the candidate does not meet the prescribed eligibility criteria, he/she will be disqualified. EIL reserves the right to reject any application without assigning any reason. No correspondence shall be entertained in this regard.
9. Outstation Candidates called for skill test for the position of Junior Secretary shall be entitled to IInd sleeper rail fare and Outstation Candidates called for interview for the position of Deputy Manager/ Manager shall be entitled to IInd AC sleeper rail fare from the mailing address mentioned in the on-line application to the venue of interview by the shortest route as per rules. *Candidates providing mailing address of a country other than India, in the application form, will be reimbursed to and fro rail fare, as per entitlement mentioned above, from the port of arrival in India to the venue of interview by the shortest route as per rules*. The candidate will be required to fill in the Travelling Allowance (TA) form at the interview Center and submit proof for travel undertaken.

10. In case it is found at any stage that the candidate is either not meeting the requirements as laid down in the advertisement or has given incorrect information while filling up the on-line application form, his/her candidature shall be cancelled and in that case no traveling expenses (if applicable) shall be reimbursed.
11. EIL shall not be responsible for any loss of email/communication letter sent, due to invalid/wrong email id/wrong postal address/postal delays/loss in transit etc. No request in this regard will be entertained.
12. Court of jurisdiction for any dispute will be at Delhi.
13. EIL reserves the right to cancel the advertisement and/or the selection process there under without assigning any reason.
14. Provisions of the Persons with Disability Act are being complied with. In case of PwD candidates, persons with 40% or more permanent nature of disability only are eligible to apply under PwD category.
15. Screening and selection will be based on the details provided in the on-line application form, hence it is necessary that **only accurate, full and correct information is furnished** by the applicants. Furnishing of wrong/false information will be a disqualification and EIL will **NOT** be responsible for disqualification as a consequence of furnishing of such wrong/false information.
16. The applicant should essentially have proficiency in computer.
17. Candidates working in PSU / Govt. Sector shall be required to forward their application through proper channel or **submit NOC (No Objection Certificate)** from their present employer at the time of interview/skill test (if shortlisted). In case, the application of candidate is not forwarded through proper channel or candidate fails to produce NOC from present employer at the time of document verification, his/ her candidature shall not be considered & no Travelling allowance (TA) shall be paid to such candidate.
18. Avenues for Career growth in the organization shall be governed by the prevailing rules, practices and all amendments/changes depending on the qualification and performance.
19. In case of any doubt/ clarification pertaining to documents submitted/ eligibility of candidate, EIL reserves the right to ask for additional documents. Failure to submit the same may render cancellation of candidature.