



दक्षिण पूर्व मध्य रेलवे  
South East Central Railway  
मंडल कार्यालय, Divisional Office,  
कार्मिक विभाग, Personnel Department,  
किंग्सवे, नागपुर, Kingsway, Nagpur-440001

Date: 01.04.2025

P/NGP/SAS/2024/16



## NOTIFICATION

Sub :- Engagement of Act Apprentices under the Apprentices Act 1961 and Apprenticeship Rule 1992 in Nagpur Division & Workshop Motibagh of South East Central Railway for the year 2025-26.

1. Online application through the website: <https://www.apprenticeshipindia.gov.in> from **05.04.2025 to 04.05.2025 (till 23.59 hrs)** are invited from the eligible candidates for engagement as Trade Apprentices under Apprentices Act 1961 and Apprenticeship Rule 1992 in Nagpur Division & Workshop Motibagh/Nagpur of South East Central Railway against the following designated trades:

(i) **For Nagpur Division (Establishment Code: E05202702695)**

Sr. No.	Trade	No. of Slots						PH	Ex. Serv.
		UR	SC	ST	OBC	EWS	TOTAL		
1	Fitter	26	10	5	18	7	66	3	7
2	Carpenter	15	6	3	11	4	39	2	4
3	Welder	6	3	1	5	2	17	1	2
4	COPA	68	26	13	46	17	170	7	17
5	Electrician	103	38	19	68	25	253	10	25
6	Stenographer(English)/ Secretarial Assistant	8	3	2	5	2	20	1	2
7	Plumber	14	5	3	10	4	36	1	4
8	Painter	21	8	4	14	5	52	2	5
9	Wireman	18	6	3	11	4	42	2	4
10	Electronics Mechanic	5	2	1	3	1	12	0	1
11	Diesel Mechanic	44	17	8	30	11	110	4	11
12	Upholsterer (Trimmer)	0	0	0	0	0	0	0	0
13	Machinist	2	1	0	1	1	5	0	1
14	Turner	2	1	1	2	1	7	0	1
15	Dental Laboratory Technician	1	0	0	0	0	1	0	0
16	Hospital waste management Technician	1	0	0	0	0	1	0	0
17	Health Sanitary Inspector	1	0	0	0	0	1	0	0
18	Gas Cutter	0	0	0	0	0	0	0	0

19	Stenographer(Hindi)	5	2	1	3	1	12	0	1
20	Cable Jointer	8	3	2	6	2	21	1	2
21	Digital Photographer	2	0	0	1	0	3	0	0
22	Driver - cum – Mechanic (Light Motor Vehicle)	2	0	0	1	0	3	0	0
23	Mechanic Machine Tool Maintenance	5	2	1	3	1	12	0	1
24	Mason (Building Constructor)	14	5	3	10	4	36	1	4
	<b>Total</b>	<b>371</b>	<b>138</b>	<b>70</b>	<b>248</b>	<b>92</b>	<b>919</b>	<b>35</b>	<b>92</b>

**(ii) For Workshop Motibagh :(Establishment Code: E05202702494)**

Sr. No.	Trade	No. of Slots						PH	Ex. Serv.
		UR	SC	ST	OBC	EWS	TOTAL		
1	Fitter	18	7	3	12	4	44	2	4
2	Welder	4	1	1	2	1	9	0	1
3	Carpenter	0	0	0	0	0	0	0	0
4	Painter	0	0	0	0	0	0	0	0
5	Turner	2	1	0	1	0	4	0	0
6	Secretarial Steno (Eng) Practice	0	0	0	0	0	0	0	0
7	Electrician	7	3	1	5	2	18	1	2
8	COPA	5	2	1	4	1	13	1	1
	<b>Total</b>	<b>36</b>	<b>14</b>	<b>6</b>	<b>24</b>	<b>8</b>	<b>88</b>	<b>4</b>	<b>8</b>

Note: Vacancies above may be increased/decreased with the discretion of administration, if necessary.

**2. ELIGIBILITY CONDITIONS**

2.1 Age as on 05.04.2025 = Minimum 15 years.  
Maximum 24 Years.

(Upper age relaxation for SC/ST candidate is 5 years , for OBC candidates 3 years and for Divyang (PWBD) & Ex-Servicemen candidates 10 years).

2.2 Upper age limit is relaxable by up to additional 10 years for ex-servicemen to the extent of service rendered in Defence Forces plus 03 years provided they have put in a minimum of 6 months service at a stretch, except Ex-servicemen who have already joined the Govt. service on Civil side after availing the servicemen status for the purpose of their engagement. However, regardless of community, Ex-servicemen will be considered against the Ex-servicemen quota, if available. If UR vacancies are not available then only Ex-Serviceman belonging to those particular communities where vacancies are available will be considered against the Ex-Servicemen quota.

*SB*

2.3 The date of birth community wise is furnished below:

3.

Srl. No.	Community	Candidate should be born between
1	UR	05.04.2001 to 05.04.2010
2	OBC	05.04.1998 to 05.04.2010
3	SC/ST	05.04.1996 to 05.04.2010
4	PWBD/Ex-Serviceman	05.04.1991 to 05.04.2010

#### MINIMUM EDUCATIONAL QUALIFICATION

3.1 Matriculation passed or equivalent with minimum 50% marks.

3.2 National Trade Certificate (ITI) in the notified trade issued by the National Council for Vocational Training or Provisional Certificate issued by National Council for Vocational Training / State Council for Vocational Training. The candidate must fill their 10<sup>th</sup> & ITI marks on the portal in qualification section; otherwise their application will be automatically rejected. **Do not fill any other higher qualification.**

#### 4. MODE OF SELECTION:

4.1 Selection will be on the basis of merit list prepared in respect of all the candidates who apply against the notification. The merit list will be prepared on the basis of percentage of marks in matriculation [with minimum 50% (aggregate) marks] plus ITI marks in the trade in which Apprenticeship is to be done.

For the purpose of calculation of percentage of marks of SSC of candidates from Board of Secondary Education Andhra Pradesh, Board of Public Examination, Kerala etc. Nagpur division of SECR will take midpoint of range of grades obtained by the candidates. After obtaining midpoints of all the attempted subjects according to grades awarded, average will be calculated treating each subject is out of 100 marks, as there is no standard method or multiplying factor for calculation of average of matriculation for such Boards.

4.2 In case of two candidates having the same marks, the candidates with older age shall be preferred. In case the dates of birth are also same, then the candidate who passed matriculation exam earlier shall be considered first.

4.3 The shortlisted candidates would be subject to verification of all original testimonials and being found fit in appropriate Medical examination by Railways as applicable for the Workshop and for the other Units of division.

4.4 A registration number will be issued to each applicant during online application submission. Candidates are advised to save/note down their registration number for the next stage of recruitment process/correspondence.

5. Candidates have to choose either Nagpur Division or Motibagh Workshop.

1. Nagpur Division.
2. Motibagh, Workshop, Nagpur

#### 6. TRAINING & STIPEND :

6.1 The training will be regulated according to standards/syllabus issued by Central Apprenticeship Council. The candidates undergoing training will be eligible for stipend as per prescribed rates. Stipend Rate Rs. 8050/- for 2 years ITI course & Rs. 7700/- for 1 years ITI course.

**6.2 The duration of training period will be 1 (one) year only.**

**7. MEDICAL FITNESS**

Selected candidates may be advised to bring medical certificate at the time of document verification in the prescribed proforma as per Apprenticeship Act 1961 and Para 4 of the Apprenticeship Rule 1992 (As amended from time to time ). The Medical certificate should be signed by Government authorized Doctor (Gaz), Not below the rank of Asstt. Surgeon of Central/State Hospital.

**8. EX-SERVICEMEN**

**8.1** Ex-Serviceman candidates selected under the reservation of 10% provided for them are to be placed in the appropriate category viz. UR/SC/ST/OBC to which they belong. Reservation to Ex-Serviceman, their children and children of armed forces personnel will be as per details mentioned below:-

- a) Children of deceased/disabled Ex-servicemen including those killed/disabled during peace time.
- b) Children of Ex-servicemen c) Children of Serving Officer d) Ex-servicemen e) Children of serving Jawan.

**8.2** The candidates who want to avail the benefit of reservation of Ex-servicemen and Armed Forces Personnel, must produce Discharge certificate and in case of children of Ex-servicemen and children of Armed Forces Personnel, they must produce discharge certificate or Armed Forces serving certificate respectively (as the case may be) of his/her parents at the time of document verification.

**9. STANDARDS OF FITNESS FOR THE "DIVYANG" PERSONS**

Divyang (PWBD) who want to avail benefit of reservation must produce a disability certificate issued by a competent authority (i.e. Medical Board duly constituted by the Central or State Government including one specialist in the particular field for assessing disability). Disability certificate should be as per Annexure III/IV/V/VI enclosed.

**10 LAST DATE FOR SUBMISSION OF APPLICATION**

The ONLINE application completed in all respect, can be submitted through online from **05-04-2025 to 04-05-2025 (till 23.59 hrs).**

**11 AGREEMENT OF TRAINING**

**11.1** Before commencement of the Apprenticeship training in the designated trade, the selected candidate has to enter into a Contract of Apprenticeship Training with the following provisions:

**11.2** Where the Contract of Apprenticeship is terminated through failure on the part of the employer in carrying out the terms and conditions of the contract (as notified under the Apprenticeship Rules 1992), candidate will be paid apprentice compensation as prescribed.

**11.3** In the event of premature termination of Contract of Apprenticeship for failure on the part of apprentice to carry out the terms and conditions of the contract (as notified under the Apprenticeship Rules 1992), the candidate/surety has to pay such amount as is determined by the Apprenticeship Adviser as and towards the cost of training.

11.4 It is not obligatory on the part of employer to offer any employment to the passed out trade apprentice on completion of the period of apprenticeship Training in his establishment nor shall it be obligatory on the part of the Apprentice to accept an employment under the employer.

11.5 In case the selected candidate is minor then, his/her guardian has to enter into a Contract of Apprenticeship with the employer.

## 12. IMPORTANT GENERAL INSTRUCTIONS

12.1 Applications must be submitted online only on the web address <https://www.apprenticeshipindia.gov.in>

12.2 Candidate ITI marks and 10<sup>th</sup> Marks filled carefully when applying the application on NAPS portal (<https://www.apprenticeshipindia.gov.in>), if in downloaded excel file ITI marks and 10<sup>th</sup> marks not show the candidate will be rejected.

12.3 Before applying, the candidates should ensure that he/she fulfils the eligibility and other criteria. If erroneously engaged, such candidates shall be immediately dismissed without notice at any stage.

12.4 Candidature of the candidate shall be cancelled if he/she fails to produce the required original testimonials for verification or any other discrepancy noticed.

12.5 If it is noticed by the Railway administration that the candidate has furnished Wrong /fake Certificates/false certificates, the Railway administration reserves the right to discharge the candidate/selected candidate at any stage without any notice, even after his/her selection to undergo training. Further they may be liable for penal .

12.6 The Railway administrations do not undertake any responsibility for sending reply to the candidates not selected or not called for. No correspondence in respect of the application submitted shall be entertained or replied by this office to any individual or organization.

12.7 The Engineering Graduate & Diploma Holder is not eligible to apply for apprenticeship in response to this notification as they are governed by a separate scheme of Apprenticeship.

12.8 No daily allowance/conveyance allowance or travelling allowance will be paid to the candidates called for document verification.

12.9 After selection for engagement, request of candidate to change the division/ unit will not be entertained.

12.10 No accommodation will be provided by Railway for apprentices. They will have to make their own arrangements.

12.11 While utmost care will be taken for finalizing the final list of eligible candidates, in case of any oversight the administration has the right to make changes at any level and decision of administration will be final and binding.

12.12 As per PCPO/SECR's letter No. P-HQ/RUL/101/10(E-50910) Dt. 13/02/2024 in para (5), "for UR post/quota, any candidate belonging to SC/ST/OBC/EWS/UR is selected as per merit, accordingly SC/ST/OBC/UR whosoever is available as per merit may be engaged against vacant EWS reserved post/quota".



12.13 If the option of EWS/Ex-Servicemen is not available on the portal, then apply on the portal from your actual category (Eg.-UR, OBC, SC, ST) and sent/submit the EWS/Ex-Servicemen certificate physically to this office.


12.14 **Age relaxation is subject to submission of latest caste certificate (in central format) For (OBC) candidates only.**  
**Age relaxation is subject to submission of caste certificate (in central format) For (SC/ST) candidates only.**

12.15 The candidates who had earlier done apprenticeship in any organization should not apply again for apprenticeship. If any such candidates found his candidature will not be entertained.

13 **HELP DESK**

In case of any query please contact this office during office hours (Monday to Friday in working day 10.00 AM to 17.30 PM) contact on MOB No 8767610437.

Office Address :- Divisional Personnel Office, Personnel Department, Kingsway, Nagpur-440001.

  
(Susheel Kumar Lakra)  
Assistant Personnel Officer-II  
For Sr. Divisional Personnel Officer  
S.E.C.Railway, Nagpur

No. P/NGP/SAS/2024/16

Date: 01.04.2025

Copy forwarded for information & necessary action to:-

- 1) District Employment Officer – Nagpur, Bhandara, Gondia, Chandrapur, Rajnandgaon, Mandla, Chhindwara, Seoni, Jabalpur & Balaghat – They are requested to advise the candidates to apply only online on the web address: <https://www.apprenticeshipindia.gov.in> (Estt Code E05202702695).
- 2) PCPO/SECR/BSP – for information.
- 3) CWM/WS/MIB/NGP – For kind information.
- 4) Divl. Co-ordinator/SECRMC/Nagpur Division.
- 5) Divl. Secretary OBC & SC/ST Railway Employees Associations, SECR/NGP.
- 6) P.R.O. SECR/Nagpur.
- 7) Notice Board

  
For Sr. Divisional Personnel Officer  
S.E.C.Railway, Nagpur