

**HIGH COURT OF GUJARAT**

AT SOLA, AHMEDABAD-380 060.

Website : <https://gujarathighcourt.nic.in> & <https://hc-ojas.gujarat.gov.in>

ADVERTISEMENT NO. RC/B/1304/2024 (A.L.)

**DIRECT RECRUITMENT FOR THE POST OF ASSISTANT LIBRARIAN,  
ON THE ESTABLISHMENT OF THE HIGH COURT OF GUJARAT**

Starting date for submitting Online Application	09/05/2025 (12:00 Noon)
Closing date for submitting Online Application	23/05/2025 (23:59 Hours)

TENTATIVE TIME SCHEDULE	
Main Written Examination (Objective Type-MCQs)	29/06/2025
Viva-voce Test (Oral Interview)	July/ August, 2025

The High Court of Gujarat invites 'Online Applications' from eligible Candidates for filling up **02 vacant posts** of **Assistant Librarian**, in the Pay Matrix of **Rs.44,900-1,42,400/-** plus usual allowances as per the rules, on the establishment of the High Court of Gujarat, by Direct Recruitment.

- The High Court reserves its right to adjust/alter the vacancy notified at any stage.

**1. ELIGIBILITY CRITERIA:****(As on the last Date for submitting Online Application)****(A) Essential Educational Qualification:**

M. Lib./ Master in Library and Information Science.

**(B) A Candidate must possess a Certificate with respect to Basic Knowledge of Computer as prescribed by the State Government from time to time.****(C) Experience Required :**

Minimum 01 year experience in the Central Government or State Government or Government Organization or Public Sector Undertaking or Reputed Organization / Company.

**(D) Age Limit:**

- (i) A Candidate applying to the said post, shall not be less than **18 years** and not more than **35 years** of age, as on the last date for submitting Online Application.
- (ii) The Upper Age Limit may be relaxed as follows:

Category	Age Relaxation
Women Candidates	05 Years
Persons with Benchmark Disability (PwBD)	10 Years
Ex-Servicemen	Actual service rendered plus 03 Years
Employees working in the Subordinate Courts or any other High Court	05 Years OR to the extent of equal number of years for which service has been put in by him/her, whichever is less.

- (iii) In any case, the Upper Age Limit for any Candidate under any Category/Class, **shall NOT exceed 45 Years**, while availing the abovementioned Age Relaxation, as on the Last Date for submitting the Online Application.

**2. RESERVATION:**

- As there are **only 02 posts**, Reservation Policy **shall not apply**, and for the purpose of Selection, criteria meant for **Unreserved Category shall be applied** to all the Candidates.
- The Candidates belonging to Reserved Categories in the State of Gujarat origin, shall only be eligible and entitled for relaxation in Fees.

**3. FEEES AND MODE OF PAYMENT:**

- (i) Candidates belonging to **Scheduled Castes (SC), Scheduled Tribes (ST), Socially and Educationally Backward Classes (SEBC), Persons with Benchmark Disability (PwBD), Ex-Servicemen and Economically Weaker Sections (EWS)** shall have to pay Fees of

Rs.750/- plus usual Bank Charges and all **other candidates** shall have to pay an Examination Fees of **Rs.1500/-** plus usual Bank Charges, via **“Print Application/Pay Fees”** Button through **SBI e-Pay**, provided on the webpage of HC-OJAS Portal - <https://hc-ojas.gujarat.gov.in>.

- (ii) Please refer **“Online Payment Instructions”** available on the HC-OJAS Portal.

4. **SCHEME OF EXAMINATION:**

- |  |             |
|--|-------------|
| (A) Main Written Examination (Objective Type-MCQs) | [100 Marks] |
| (B) Viva-voce Test (Oral Interview)                | [40 Marks]  |

(A) **Main Written Examination (Objective Type-MCQs):**  
**(Tentatively scheduled on 29/06/2025)**

The e-Call-Letter-cum-Admission Slip will be made available for download on HC-OJAS Portal, one week prior to the Examination.

- i. **The Main Written Examination** would be conducted at Ahmedabad or at the Centre(s), as may be decided by the High Court, comprising of **100 Marks**, with **02 Hours** duration, consisting of **Multiple Choice Questions (MCQs)**, each of **01 Mark** with **Negative Marking of 0.33 Mark** for each Wrong/Multiple Answer.
- ii. The **Syllabus for Main Written Examination** shall be as under:
  - (a) Library Science
  - (b) English Language
  - (c) General Knowledge (History, Geography, Science, Current Affairs), Logical Reasoning and Analytical Ability
  - (d) Legal Knowledge (Criminal Procedure Code-1973, Civil Procedure Code-1908, Indian Penal Code-1860, Evidence Act-1872, Constitution of India)
  - (e) Basic Knowledge of Computer Application
- iii. The Language of Question Paper shall be English only.
- iv. The Main Written Examination (Objective Type-MCQs) shall be administered **through an O.M.R.** Sheet or any other mode as may be decided by the High Court. In any case, re-

evaluation / rechecking / reassessment will not be entertained by the High Court.

- v. Candidates shall have to secure minimum **50% Marks** in the Main Written Examination, for being eligible to be called for Viva-voce Test.
- vi. In case, large number of Candidates will qualify in the Main Written Examination, it will be open for the High Court to **restrict the number of Candidates** as deemed necessary, according to Merit.

**(B) Viva-voce Test (Oral Interview):**

**(Tentatively scheduled in the month of July/ August, 2025)**

The e-Call-Letter-cum-Admission Slip will be made available for download on HC-OJAS Portal, one week prior to the Examination.

- (i) Viva-voce Test shall be of **40 Marks**.
- (ii) For being eligible to be included in the Select List, the candidate shall have to obtain minimum **40% Marks** in the Viva-voce Test.

**5. SELECTION PROCEDURE:**

- i. The **Select List** shall be prepared on the basis of **Aggregate Marks** obtained by the Candidates in the **Main Written Examination (60% Weightage)** and **Marks obtained in Viva-voce Test**.
- ii. The **Select List** shall remain in force for a period of **01 Year**, from the date of its publication or until the publication of a fresh List(s), whichever is earlier.
- iii. Any Candidate who does not accept the offer of appointment within the specified time-limit, **shall lose his/her right to appointment** and the High Court shall operate the Select List, as the case may be.
- iv. The Select List will be published on High Court website as well as HC-OJAS Portal.

6. **DISQUALIFICATION FOR APPOINTMENT:**

No person shall be eligible for appointment to the service-

- (a) unless he/she is a **citizen** of India.
- (b) if he/she is **dismissed** from service by Central Government or any State Government or U.Ts. or any High Court or Statutory or Local Authority.
- (c) if he/she has been **convicted** of an offence involving moral turpitude or who is or has been permanently **debarred** or disqualified by the High Court or the Union/State Public Service Commission or by any Recruiting or Examination Conducting Authority from appearing in Competitive Examinations or Selections.
- (d) if he/she directly or indirectly **influences** the Recruiting Authority by any means for his/her candidature.
- (e) if he is a man, having **more than one wife** living and if, a woman has married **a man** already having **another wife**.
- (f) if he/she may be found in **possession** of any **electronic gadget(s)** and/or **indulging in unfair practices** during any of the Examination /Test.

7. **HOW TO APPLY:**

**Please Refer "How to Apply - User Manual" on HC-OJAS Portal.**

8. **GENERAL INSTRUCTIONS:**

- (a) The Candidate who has **successfully submitted CONFIRMED Online Application & paid the requisite Examination Fees**, shall only be eligible for appearing at the Main Written Examination (Objective Type-MCQs) and/or Viva-voce Test, subject to their qualifying thereat.
- (b) Benefit(s) of **Relaxation** in Upper Age Limit subject to conditions mentioned in Para 1 (D) and Examination Fees shall be granted to the Candidates belonging to Reserved Categories i.e. SC/

ST/SEBC/EWS/PwBD/Ex-Servicemen, provided that requisite Certificate(s) in respect thereof, issued by the Competent Authority of the State of Gujarat is produced by the Candidate as and when called for. The final decision, as to the suitability of a Candidate for the post shall rest with the High Court.

- (c) The decision of the High Court as to the **eligibility** or otherwise of a candidate for admission to the Main Written Examination (Objective Type-MCQs) and/or Viva-voce Test shall be final. No candidate, to whom respective '**e-Call-Letter-cum-Admission Slip**' has NOT been issued by the Recruiting Authority, shall be allowed to appear for Main Written Examination (Objective Type-MCQs) and/or Viva-voce Test.
- (d) The Candidate shall have to appear **at their own expenses**, to-and-fro, for the Main Written Examination (Objective Type-MCQs) and/or Viva-voce, if called for, at the place and time that may be decided by the High Court.
- (e) ONLY after conclusion of the Recruitment Process, Results (Marks) of each stage of Examination will be made available to each Candidate, except the Candidate(s) disqualified at either of the Examination Stages, by providing a link to a web-page on the HC-OJAS website - <https://hc-ojas.gujarat.gov.in>, with individual password (OTP - One Time Password), via SMS on his/her Registered Mobile Number.
- (f) **Mere success** in the Examination, shall not confer any **right to appointment** and no Candidate shall be appointed to the post unless the High Court is satisfied, after such **inquiries** as may be considered necessary that the Candidate is **suitable** in all respects for appointment to the post.
- (g) The selected Candidate will not be appointed unless the **Medical Authority** specified by the High Court, certifies him/her to be fit to discharge the duties ascribed to the post.
- (h) **At present, candidates are not required to send** copies of any Testimonials/Documents to the High Court. They shall, however be required to produce the following **Original Testimonials/Certificates** as also One '**Set**' of True Copies

thereof, at the time of Viva-voce Test, to be conducted by the High Court :

- (i) **Print-out** of the duly filled-in (Confirmed) '**Online Application**' **along-with e-Receipt/Challan.**
- (ii) **School Leaving Certificate or Birth Certificate** issued under Birth & Death Registration Act.
- (iii) **Mark-sheets** and **Certificates** of SSC, HSC & Essential Qualification as stipulated in Para 1 above.
- (iv) Certificate of Work Experience as prescribed at Para-1 (C).
- (v) Certificate of Basic Knowledge of Computer.
- (vi) **Caste Certificate** issued by the Competent Authority of the State of Gujarat, in case, the Candidate has applied under Reserved Category and if belongs to SEBC Category, **Non-Creamy Layer Certificate to avail reservation in Services and Admissions in the Educational Institutions under Government of Gujarat of the Current Financial Year.**
- (vii) Economically Weaker Section (EWS) Eligibility Certificate issued by the Competent Authority of the State of Gujarat, in case the Candidate has applied under EWS Category. The validity of the said certificate will be in accordance with provisions prescribed by the Gujarat State Government.
- (viii) In case of **Persons with Benchmark Disability (PwBD)** Candidate, **(a) a Certificate** from Competent Authority to the effect that he/she has a **Benchmark Disability** and **(b) a Certificate** from the **Standing Medical Board** at Ahmedabad, to the effect that he/she would be **able to perform the duties** of the post in question.
- (ix) **Certificate of Discharge** from Service, in case of **Ex-Servicemen.**
- (x) '**No Objection Certificate (NOC)**', in case employed in State/Central Government.
- (xi) **Original Certificates** from Two Respectable Persons being Professionals/ Dignitaries like Doctor, Engineer, M.L.A., M.P., certifying his/her good moral character (*to be issued in last 6 months*).

- (xii) **Government Gazette**, showing change in name/surname etc, if any.
  - (xiii) In case any **Criminal Case(s)/Civil Case(s)/Complaint(s)** have been filed against the Candidate concerned **OR** filed by the Candidate, authenticated / attested copies of the relevant documents, viz. FIR/Complaint/Charge-sheets, Judgment etc.
  - (xiv) Original **Identity Proof** i.e. Election Card / PAN Card / valid Driving License / valid Passport / Aadhar Card / In case of Government Servant ID-card issued by the Head of Department etc. **and a copy thereof.**
  - (xv) **Candidates are advised to read "Common General Instructions" given on the HC-OJAS Portal.**
9. Any Application with respect to instant Recruitment Process, even under the R.T.I. Act, seeking any information, shall NOT be entertained till the completion of the entire Recruitment Process.
10. The decision of the High Court of Gujarat in respect of all matters pertaining to this Recruitment Process would be final and binding upon all Candidates.

High Court of Gujarat,  
Sola, Ahmedabad.  
Date: 07/05/2025

Sd/-  
Registrar (Recruitment)