

Ref. No. – ECL/HRD/DIS/2025/ 532

Date: - 13.08.2025

NOTIFICATION FOR ENGAGEMENT OF ITI APPRENTICES OF DIFFERENT TRADES

Applications are invited for engagement as ITI apprentices for different trades from the Candidates registered on NAPS portal, details given below:

FITTER

State	vacancy				
	UNRESERVED	SC	ST	OBC (NCL)	Total
West Bengal	58	20	5	17	100
Jharkhand	8	2	5	5	20
Total	66	22	10	22	120

ELECTRICIAN

State	vacancy				
	UNRESERVED	SC	ST	OBC (NCL)	Total
West Bengal	58	20	5	17	100
Jharkhand	8	2	5	5	20
Total	66	22	10	22	120

COPA

State	vacancy				
	UNRESERVED	SC	ST	OBC (NCL)	Total
West Bengal	10	3	1	3	17
Jharkhand	1	0	1	1	3
Total	11	3	2	4	20

WELDER

State	vacancy				
	UNRESERVED	SC	ST	OBC (NCL)	Total
West Bengal	10	3	1	3	17
Jharkhand	1	0	1	1	3
Total	11	3	2	4	20

This apprenticeship training is for one year and contract will be automatically terminated on completion of one year from the date of commencement of practical training.

13/8/25

कार्यालय Regd. Office

साकतोडिया, पो. डिसेरगढ़, जिला: पश्चिम बर्द्धमान (प.ब.) पिन-713333 Sanctoria, P.O. Dishergarh, Dist. Paschim Burdwan (W.B.) PIN 713333

दूरभाष/Phone – 0341-2523795, फैक्स /Fax: 0341-2523906 ई-मेल/ E-mail: dp.ecl.cil@coalindia.in/hodhrd.ecl@gmail.com

सीआईएन/CIN: U10101WB1975GO1030295 वेबसाइट/ website: www.easterncoal.nic.in

1. ELIGIBILITY CRITERIA:

- Applicant must possess ITI in Trade of application.
- Applicant must be registered on the NAPS portal in his Trade of application.
- Applicant must have secured at least 40% marks in the qualifying examination i.e. in ITI.
- Mobile number on e-Aadhaar downloaded from website of UIDAI shall be same number used for registration on NAPS portal.
- A candidate can apply for only one trade in either West Bengal or Jharkhand. If a candidate applies for both West Bengal and Jharkhand, their application will be rejected.
- Successfully clears document verification.
- Candidates must comply all these criteria to be eligible for engagement as APPRENTICE.

2. ENGAGEMENT PROCEDURE FOR ITI:

- I. Application (in the prescribed format) with all necessary enclosure must be sent to - **The office of the General Manager, HRD, Dishergarh, Paschim Burdwan, WB, 713333 either by speed post or registered post so as to reach on or before 26th September, 2025.** Application form shall be dully filled in and complete in all respect. **Application submitted before the date of notification of this advertisement and after 26th September, 2025 will be rejected. Application must be sent by registered or speed post. Application send through courier or by hand will not be considered.**
- II. A merit list will be prepared based on marks obtained in qualifying examination. If two or more applicants secure same marks in qualifying examination then preference will be given to the candidate Who have passed qualifying examination earlier (year of passing). If year of passing of the qualifying examination is also same, then date of birth shall be used for tie breaker. Older candidates shall be given seniority. If Date of Birth of two candidates are also same, then candidate who registered earlier on NAPS portal shall be senior. Reservation as applicable for CPSU shall be followed.
- III. Based on merit, candidates will be called for document verification. A notification will be published in this regard on ECL website.
- IV. After successful document verification, candidates will be given training engagement letter indicating place of posting and date of reporting at the place of posting and also scheduled date for contract creation at HRD, ECL HQ.
- V. Candidates must join at their respective place of posting on the date as mentioned in the engagement letter.
- VI. After joining at their respective place of posting, a joining letter will be issued to the candidate from their place of posting.
- VII. Candidate must report to HRD office again with the copy of joining letter for creation of contract on portal on the date as mentioned in their engagement letter.
- VIII. Place of Apprenticeship Training shall be decided by the General Manager (HRD), ECL.

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4. PAYMENTS:

For ELECTRICIAN and FITTER - RS 7700/- per month.

For WELDER and COPA- RS 7000/- per month.

5. SAFETY CLAUSE

Employers liability in case of injury to Apprentices will be limited as per Apprentice Act, 1961, however Employer shall not be responsible for any injury, loss or accident suffered by the apprentice arising out of his negligence or willful disregard of safety instruction or failure to comply established safety protocols or unauthorized or unsafe operation of machinery without supervision. Such misconduct may lead to termination of Apprenticeship also.

6. SAVING CLAUSE:

Management reserves right to accept, modify and reject any or all of the conditions without any reason whatsoever with the approval of competent authority.

7. ENCLOSURES/Documents:

Candidate must submit following documents along with duly filled in application format, and also produce original certificates for verification.

- Self-attested copy of Matriculation passing certificate (for welder trade 8th Pass certificate may be considered)
- Self-attested copy of ITI passing certificate
- Self-attested copy of Final year Mark Sheet of ITI passing
- Self-attested Registration copy of NAPS
- Self-attested e-Aadhaar of candidate downloaded from website of UIDAI
- Bank details copy (Aadhaar link) as uploaded on the NAPS portal.
- Caste Certificate in case of SC/ST/OBC etc. (OBC certificate is valid for one year from its date of issue)
- One recent passport size photo.
- Affidavit for undertaking as per attached format.

The format of application and undertaking for ITI Apprenticeship may be downloaded from the official website of ECL (www.easterncoal.nic.in).

Enclosure-

- Format of application
- Format for Undertaking

13/8/25
General Manager
HRD, ECL

कार्यालय Regd. Office

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FORMAT FOR ITI APPRENTICES

- 1.NAME:
 2.FATHER'S NAME:
 3.NAPS REGISTRATION NUMBER:
 4.DATE OF REGISTRATION IN NAPS(DD-MM-YYYY)
 5.DICIPLINE IN ITI : 6.YEAR/DATE OF PASSING ITI:
 7. % OF MARKS IN ITI : 8. NAME AND ADDRESS OF THE INSTITUTE:
 09.DATE OF BIRTH (DD-MM-YYYY) 10. NATIONALITY:
 11.RELIGION:..... 12. CASTE(SC/ST/OBC/GEN)
 13.MARITAL STATUS:..... 14.GENDER:
 15.CONTACT NUMBER (AS UPLOADED ON NAPS PORTAL):
 16.E MAIL ID (AS UPLOADED ON NAPS PORTAL):
 17.AADHAAR NUMBER:
 18.NAME OF BANK: 16. NAME OF BRANCH:
 19.ACCOUNT NUMBER: 18.IFSC :
 20.RESIDENTIAL ADDRESS (AS UPLOADED ON NAPS PORTAL):
 20. SELECT STATE [WEST BENGAL / JHARKHAND (Choose only one State)] :

DECLARATION:

I hereby declare that all the information furnished above and enclosures attached here with the application are true and correct to the best of my knowledge and belief. In case of any discrepancies, my application shall be liable for rejection.

Date:

Signature of Candidate

Verified by**Checked by****Approved By**

Enclosures:

Self-attested copies of:

- 1.COPY OF REGISTRATION ON NAPS
- 2.10TH / MATRICULATION PASSING CERTIFICATE (FOR WELDER HELPER 8TH PASS CERTIFICATE MAY BE CONSIDERED)
- 3.PASSING CERTIFICATE OF ITI
- 4.FINAL MARKSHEET OF ITI
5. E-AADHAAR [Mobile number on e-Aadhaar downloaded from website of UIDAI shall be same number used for registration on NAPS portal]
- 6.BANK ACCOUNT (AADHAR SEEDD) UPLOADED ON THE NAPS PORTAL
- 7.CASTE CERTIFICATE IN CASE OF SC/ST/OBC ETC (OBC CERTIFICATE IS VALID FOR ONE YEAR FROM IT'S DATE OF ISSUE)
- 8.ONE COPY RECENT PASSPORT SIZE PHOTOGRAPH



UNDERTAKING

I, [Full Name], son/daughter of [Father's/Mother's Name], residing at [Full Address], aged about [Age] years, do hereby solemnly affirm and state as follows:

That I have been selected for undergoing apprenticeship training at Eastern Coalfields Limited for one year, under the Apprentices Act, 1961,

That I fully understand that my apprenticeship training will be automatically terminated upon completion of one year from the date of commencement,

That my apprenticeship will be liable for termination in case of any misconduct on my part after giving showcase notice,

I understand that the apprenticeship training is purely for the purpose of skill development and does not guarantee any kind of employment or job offer upon completion of the training,

I hereby undertake that I shall not claim any right to employment in Eastern Coalfields Limited after the completion of the said apprenticeship training,

I further declare that I shall not initiate or support any legal proceeding or action in any court, tribunal, or forum seeking regular appointment, employment, or absorption based on the said apprenticeship training,

This undertaking is given voluntarily and with full understanding of its contents and implications.

Deponent

(Signature)

Name: [Your Full Name]

Date: [Date]

Place: [City]

