



GUVNL and Subsidiary Companies of erstwhile Gujarat Electricity Board are spread over Gujarat State, which offers a challenging and rewarding a career to young and dynamic professionals in computer sector.

UGVCL Invites the Applications for the Post of ASSISTANT MANAGER (IT) on behalf of All DISCOMS and GETCO from the Eligible Candidates as follows:

01	Job Titles	ASSISTANT MANAGER (IT)
02	Remuneration	Basic Pay of Rs.45,400-1,01,200/- plus DA, HRA, CLA, Medical , LTC as per Company's rules.
03	Qualification	B.E./B. Tech. (Computer Science/ Electronic & Communication)/B.E.(IT), or full time MCA degree or equivalent through regular mode from recognized University duly approved by UGC/AICTE. It will be required submission of equivalence certificate issued by Competent Authority of respective University in case of equivalent degree.
04	Average % in last Two Semesters	Minimum 55%
05	Required Experience	<ul style="list-style-type: none">- Candidate Should have minimum three (03) years of post-qualification experience of design & development of commercial application using PHP/MySQL/ORACLE/MS-SQL as on the date of publication of advertisement i.e. 11/08/2025.- Relevant Experience of software / application development in large / medium scale industries/organization is desirable.
06	Required skill	<ul style="list-style-type: none">- Should have knowledge of server to server communication- Preparation of technical design solutions for various requirements within Oracle E-business Suite.- Ability to work as part of team, yet work independently on complex problems is must.- Good verbal and written communication skills.- Java, AME, Web ADI knowledge is an advantage.- Knowledge on web services is preferable.- Software development experience in PHP and WEB designing.

		<ul style="list-style-type: none">- Basic knowledge of Computer hardware and networking knowledge of AJAX, javaScript, HTML, CSS, XML.- Experience working third-party APIs and web services i.e. Google, Facebook etc.- Experience with developing reporting interfaces (charts, data grids, filters, exporting)- Experience of working with RDBMS like MySQL, MSSQL, Oracle, PostgreSQL.- Advanced OOP concepts, Design Patterns, Enterprise library and Software Engineering best practices.- Experience in both Linux and Windows environment development.- Knowledge of Search Engine Optimization techniques preferred.- XHTML and/or HTML5 coding is highly desirable.														
07	Age Criteria	For Unreserved Category age limit Maximum 35 years and for Reserved Category (Inclusive EWS) 40 years as on the date of advertisement i.e. 11/08/2025.														
	<table><tr><th colspan="2">Relaxation in upper age limit to other categories shall be given as under</th></tr><tr><th>Category</th><th>Relaxation</th></tr><tr><td>Female Candidate</td><td>05 Years</td></tr><tr><td>Person with Disability candidate</td><td>10 Years Suitable disability for the post of Assistant Manager (IT)</td></tr><tr><td>Ex. Armed Force Personnel</td><td>10 Years</td></tr><tr><td>Dependent of Retired Employee of the GUVNL and subsidiary Companies.</td><td>Up to age of 40 years (will be Considered only on submission of undertaking)</td></tr><tr><td colspan="2"><ul style="list-style-type: none">• Maximum age relaxation in upper age limit shall be considered up to the age of 45 years only.• The above age criteria are as per the “Yuva Swavlamban Scheme” of Govt. of Gujarat.• Maximum age limit will not be applicable to Departmental Candidates.</td></tr></table>		Relaxation in upper age limit to other categories shall be given as under		Category	Relaxation	Female Candidate	05 Years	Person with Disability candidate	10 Years Suitable disability for the post of Assistant Manager (IT)	Ex. Armed Force Personnel	10 Years	Dependent of Retired Employee of the GUVNL and subsidiary Companies.	Up to age of 40 years (will be Considered only on submission of undertaking)	<ul style="list-style-type: none">• Maximum age relaxation in upper age limit shall be considered up to the age of 45 years only.• The above age criteria are as per the “Yuva Swavlamban Scheme” of Govt. of Gujarat.• Maximum age limit will not be applicable to Departmental Candidates.	
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07. Fees (Non-Refundable): (Only online payment will be accepted)

FEES (NON REFUNDABLE)	Rs.500.00 (Inclusive GST) for Unreserved Category candidates Rs.250.00 (Inclusive GST) for Reserved Category candidates (SEBC, SC, ST, EWS, PH, Ex-Army) <ul style="list-style-type: none"> • Candidate has to pay application fees On-line through Credit Card / Debit Card / Net Banking. • Bank charges shall be borne by candidate. • Application fee once paid shall not be refunded or shall not be adjusted in any subsequent Recruitment Process, under any circumstances. • No other mode of payment i.e., Demand Draft, Money Order, Postal Order, Cheque etc. is acceptable.
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08. IMPORTANT DATES:

Start Date and Time of Registration	11 / 08 / 2025, 00:00 AM
Last Date & Time of Registration	31 / 08 / 2025, 23:59 PM
Last Date of Fees Payment	31 / 08 / 2025, 23:59 PM

09. ROSTER POSITION FOR CURRENT VACANCIES:

Sr. No.	Name of Company	SC		ST		SEBC		UR		EWS		PWD				TOTAL
		M	F	M	F	M	F	M	F	M	F	(A) LV	(B) HH	(C) OA, OL,D,LC, AAV	(D & E) SLD	
1	UGVCL	0	0	0	0	1	0	4	1	1	0	0	0	0	0	7
2	MGVCL	0	0	1	0	2	0	1	0	0	0	0	0	0	0	4
3	PGVCL	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
4	DGVCL	0	0	2	1	4	1	1	0	1	0	1	0	0	0	10
5	GETCO	0	0	2	1	3	2	4	2	1	0	1	1	0	0	15
Total		0	0	5	2	10	3	10	3	3	0	2	1	0	0	36

Note: Suitable disability for the post: The PwD (Person with disability) candidates with disability of

- LV (Low Vision) - (40-70)%,
- HH (Hard of Hearing) - (40-70)%,
- Locomotive Disability: OA (One Arm), OL (One Leg), D (Dwarfism), LC (Leprosy Cured), AAV (Acid Attack Victim)
- SLD (Specific Learning Disability)

* The selection of candidates under PwD category will be considered as per the Company's rules.

The stated vacancies with roster position are probable and the actual vacancies and roster position may vary. Actual vacancies and subsequent vacancies are subject to promotions, retirement, separation on any other account, sanction of post, abolition of post, compassionate appointments and Internal Recruitment etc. No candidate shall claim a right based on the above stated vacancies roster position.

- State Government policy for reservation of women & Domicile shall be followed.
- If category wise candidates in PwD are not available, then PwD vacancy will be filled in by inter changeability from available PwD candidate as per merit.

GENERAL TERMS AND CONDITIONS:

The Candidates are requested to carefully read the terms and conditions stated below:

01. Candidates are required to submit **ONLINE Application** only through www.ugvcl.com/career web link.
02. The candidates shall have to generate application number by registering online by filling online application form and follow step by step instruction.
03. Candidates are requested to apply Online only if they are fulfilling requisite criteria and willing to work under all DISCOMs and GETCO. Since, we are not seeking all the document at time of application, candidate has to doubly ensure that he/she fulfills all the requisite criteria.
04. The candidates applying under the centralized recruitment process should expressly indicate the order of preferences / choice for the companies in ascending order meaning thereby the 1st choice of the Company shall be mentioned choice No. 1 and so on for selection of following subsidiary Companies of GUVNL i.e UGVCL, DGVCL, MGVCL, PGVCL, GETCO while applying online application for the post and only thereafter he/she will be allowed to proceed for online application. The preference once exercised, shall be final and no request for revision, addition, alteration or change in the preference shall be entertained.
05. The order of preference for the choice of companies indicated as above shall not confer any right for appointment in those companies however the same shall be considered at the time of allotment based on the rank in the order of merit.
06. Candidates who have completed all the task of online application process and successfully done online payment after confirm the application shall only be considered for further selection process. However mere submission of application does not guarantee the adequacy of candidature for being considered for further selection process.
07. The candidates shortlisted for written/online test on basis of their “online applications” shall not be required to submit photocopies of all the relevant certificate at this point of time. The photocopies/original of all the relevant certificate / testimonials shall be submitted as and when required for verification.
08. All the Original documents of selected candidates shall be verified at appropriate stage and if found not fulfilling any criteria his / her candidature shall be cancelled immediately and his / her short listing in selection list shall not be a ground for claiming employment / recruitment.
09. The percentage of marks specified for eligibility will be considered as exact percentage and no rounding-up of percentage shall be allowed deciding the eligibility of the candidate.
10. The candidates who have been given grades in their result (graduation/post-graduation) shall have to submit a certificate issued by their University/Institute specifying percentage equivalent to the grades obtained by them along with decimals at the time of verification of documents.
11. Persons with Disability candidate can apply and shall have to submit valid Certificate of Civil Surgeon, indicating existing Percentage of disability. Their applications will be considered as per rules of the Company. Candidates shall be required to mention the percentage of disability while applying online application.
12. If candidate require a scribe, he or she shall be required to indicate this while applying online. If found eligible, the scribe shall be provided by UGVCL as per the prevailing rules.

13. The candidates working in Government / Semi Government or PSU Organization shall have to produce “**NO OBJECTION CERTIFICATE**” from the concerned organization at the time of Document Verification, failing which, their candidature will be disqualified.
14. If the selected candidate working in any company or organization, he/she shall have to produce relieving letter from the previous employer at the time of resuming their duty, failing which, their appointment order shall stand cancelled.
15. Minimum 85% of representation in selection will be of local resident of Gujarat State as per GR dtd.31.03.95. Candidate shall have to submit the valid Domicile Certificate of being resident of Gujarat State if he/she claims appointment under 85% quota. The candidates of Gujarat State are advised to get ready the domicile certificate issued by the Competent Authority of Gujarat State at the time of documents verifications.

Non domicile candidates, if belonging to reserved category, shall be considered only as unreserved (UR) candidate.

16. The Management reserves the right to short-list, select and reject any candidate for Written/Online Test as the case may be for selection.
17. The Management reserves the right to cancel the Selection List / Waiting List at any time at its sole discretion, without assigning any reasons thereof.
18. Filling up of the post is at the discretion of Management based on suitability of candidates. The management in all matters relating to eligibility, acceptance or rejection of the application made, shall be final and management will not entertain any enquiry or correspondence in this regard.
19. The Question Paper will be in both Gujarati and English Languages for all examinations. However, the questions related to English and Gujarati subject will be asked in only one language.
 - Questions of English language subject will be in English language only.
 - Question of Gujarati language subject will be in Gujarati language only.

20. **Stages of Recruitment Process:**

There will be two stages of examination viz. First Tier and Second Tier exam for selection of Assistant Manager IT as shown hereunder:

I. First Tier Examination:

- The candidates will be issued Hall Tickets for the examination as well as his/her Registration form which shall be downloaded from the website www.ugvcl.com/career.
- The candidate will have brought copy of call letter affixing thereon his/her recent passport size photograph and Registration Form which will be collected at the time of entry in the Examination Hall.
- The First Tier examination will be conducted online/offline for all the eligible candidates. The centers of examination will be as per the requirement in all over the State of Gujarat.
- The Computer Based Test – CBT examination/Written Test will be consisting of 100 marks for First Tier Examination & the candidates who score 50 or more marks in case of unreserved candidates and 45 and above marks in case of reserve category candidates, EWS and PWD candidates shall only be eligible to appear for Second Tier examination.

- After completion of the exam, the candidates can view provisional questions/answer key and in case of any objection, the same can be raised on payment of fees within the prescribed time limit.
- If any objections are received, same will be put up before subject experts for review.
- When the question of interpretation arises in case of any objection, the question of English language shall be considered as final.
- Upon completion of above, the list of marks obtained by each candidate will be published along with final answer keys on the website of Company.
- The Tentative syllabus for First Tier Examination will be included but not limited to following topics / areas and emphasis could differ:

“The Question Paper will be in English & Gujarati Language”		
Sr. No.	Subject	Marks
1	Reasoning	15
2	Quantitative Aptitude	15
3	English <ul style="list-style-type: none"> ➤ Usage and Vocabulary ➤ Synonyms and Antonyms ➤ Word substitutes in a sentence ➤ Idiom (Fill in the blanks) ➤ Error spotting / Right usage of words in a sentence 	20
4	Gujarati <ul style="list-style-type: none"> ➤ રુઢિપ્રયોગો / કહેવતોના અર્થ અને વાક્યપ્રયોગો. ➤ શબ્દસમુહ માટે એક શબ્દ. ➤ જોડણી શુદ્ધિ ➤ સમાનાર્થી / વિરુદ્ધાર્થી શબ્દ. ➤ લેખનશુદ્ધિ/ ભાષાશુદ્ધિ 	20
5	General knowledge <ul style="list-style-type: none"> ➤ Current Affairs of National and International importance. ➤ Indian Polity and Governance. ➤ Geography of India. ➤ Modern Indian History. ➤ General Science and Technology. ➤ Economics. 	10
6	Computer knowledge	20
Total		100

II. Second Tier Examination:

- All candidates who successfully clear the First Tier Examination shall be eligible to appear for the Second Tier Examination without any restriction on the ratio.

The passing marks for becoming eligible for Second Tier Examination shall be 50 or more for all unreserved candidates and 45 or more for reserved category candidates, EWS and PwD candidates in the First Tier Examination.

- The list of eligible Candidates for the Second Tier of Examination will be informed through notification on website. The eligible candidates will be issued Hall Tickets for the examination which shall be downloaded from the website www.ugvcl.com.
- The Second Tier of examination shall be Computer Based Online Test – CBT/Written Test consisting of 100 marks. The centers of examination will be as per the requirement in all over the State of Gujarat.
- After completion of the exam, the candidates can view provisional question /answer key and in case of any objection, the same can be raised on payment of fees within the prescribed time limit.
- If any objections are received, same will be put up before subject experts for review.
- When the question of interpretation arises in case of any objection, the question of English language shall be considered as final.
- Upon completion of above, the result and provisional merit list along with final answer key will be published on our website www.ugvcl.com.
- The final ranking of the candidate shall be determined on the basis of the marks obtained by him/her in the Second Tier examination only.
- The name of selected candidate shall be allotted in the order of merit after taking into consideration the roster position and the preference indicated by the candidate to different companies as per requisition received.
- The candidates shall be called for documents verification and pre- employment medical examination after taking into consideration the roster position by respective Company and intimation in this regard shall be given on their registered e-mail only.
- The Tentative syllabus for Second Tier Examination consisting 100 Marks will be included but not limited to following topics / areas and emphasis could differ:

➤ PROGRAMMING LOGICS

- Sample logics and query with outputs
- Array, pointers, class and object handling
- Structures, User define Functions
- All base on practical's

➤ PHP AND JAVA

- Installation and configuration
- Error and exception handling and Code Optimization
- Database connection (with MySQL, oracle, MSSQL and PostgreSQL), string functions, Session handling, Magic quote
- Date and Time, image processing, Text processing, Web Services (REST, XML, JSON and SOAP), XMS manipulation, Array, HTTP authentication, cookies,

	<ul style="list-style-type: none"> handling file upload - MVC Frameworks like CodeIgniter and Laravel in PHP. - JSP, Spring, hibernate in Java
➤	MOBILE APPS (ANDROID DEVELOPING) <ul style="list-style-type: none"> - Installation and configuration of APK - Android SDK, UI Design, Core Java concepts - Firebase push notification - Database Connection
➤	MYSQL, ORACLE, MSSQL, POSTGRESQL <ul style="list-style-type: none"> - Installation and configuration of APK - functions and Operators, Backup and Recovery, Optimization, SQL Statements, Data Types, Storage Engine, Errors, Error Codes, and Common Problems - Procedure, Cursor, View, Triggers and Advance PL SQL - Indexing and search engine concepts - Data warehouse and Data Mining, Replication and Partitioning
➤	API's AND WEB SERVICES <ul style="list-style-type: none"> - Web Services (REST, XML, JSON and SOAP) - Third Party APIs like BHIM UPI, Aadhar, Google, Facebook etc. - Payment Gateways Integration, SMS Gateways Integration
➤	JS / AJAX / JQuery <ul style="list-style-type: none"> - AJAX Development and Calling, AJAX Response and Request, XML Http Request - AJAX working with XML, PHP, Database - JQuery Effects, JQuery with HTML, JQuery Traversing, JQuery with AJAX
➤	WEB DESIGNING <ul style="list-style-type: none"> - Basic HTML, HTML5, Advance CSS, working with Bootstrap, responsive frameworks, UI designer.
➤	LINUX <ul style="list-style-type: none"> - Secure shell (SSH), Linux firewalls, packet filtering with ip tables, GRUB boot manager, Linux programming, Linux clusters, Linux-Windows integration (terminal services, Samba server), High Availability
➤	WINDOWS SERVER <ul style="list-style-type: none"> - High Availability, Hyper-V, File Services, File and Print Services, Web Services
➤	SERVER SECURITY <ul style="list-style-type: none"> - Firewall, NATing, Active Directory, LDAP
➤	STORAGE <ul style="list-style-type: none"> - Cloud storage, Network-attached storage, Software-defined storage, Storage optimization, Storage virtualization.

21. The Competent Authority of UGVCL shall decide the method of examination i.e. Online (CBT) or Offline (OMT) for both 1st Tier & 2nd Tier. The question paper for the exam shall be consisting of 100 questions and the paper shall be of 100 marks. There shall be negative marking system and 1/4th mark for each wrong answer shall be deducted to arrive at total marks scored for both the tiers of examination.
22. In case of Written Test examination, the evaluation of the OMR Sheets of the Written Test shall be evaluated on computer, as per entries made in OMR Sheets by the Candidates. As the evaluation done on the Computer by scanning thereby eliminating manual evaluation, rechecking or inspection of OMR Sheets, subsequent to written test, will not be entertained by UGVCL.

23. If the applications are received in large number than the examination should be required to be held in multiple batches and marks of the candidates will be arrived as per normalization methodology before declaration of the result. Normalization formula is attached herewith as Annexure-1.
24. **Consequences of unfair means**
- a. No candidate or person in his behalf shall impersonate or leak or attempt to leak or conspire to leak or procure or attempt to procure or possess question paper or solve or attempt to solve in unauthorized manner, directly or indirectly assist the candidate or person in any manner for monetary or wrongful gains.
 - b. Further, any candidate or person in his behalf, during the exam unauthorizedly takes help directly or indirectly or from any material written or recorded, copied or printed, in any form whatsoever, or use any unauthorized electronic or mechanical instrument or gadgets, shall be debarred from the exam.
 - c. If any of the above and such unfair means are noticed after the exam but before appointment, result of such candidate shall be treated null and void. If such candidate is appointed, such appointment shall be treated as cancelled ab-initio without notice.
25. As per rules the minimum eligibility for selection is the cut off marks of 2nd Tier Examination will be 50 and above marks for unreserved candidates and 45 and above for reserved candidates. However, the selection will be made purely on the basis of merit considering available vacancies and reservation rules.
26. 5% marks (of secured marks in Second Tier Examination) over and above actual marks secured shall be added as gracing marks in 2nd Tier Examination in case of Widow Female Candidates. The widow female candidate, if remarried shall not be given advantage of grace of 5% marks. Further, the widow candidate shall categorically state so and inform if she is remarried with necessary documentary proofs.
27. While preparing selection list, if two or more candidates found with equal marks in Exam, they will be kept in merit according to their date of birth i.e. elder will be kept in priority to younger and if the date of birth is also found same, then they will be kept in priority according to alphabet i.e. seniority of first name and not the surname.
28. The Selection List as and when required as per the vacancy position shall be operated. The selection list displayed on official website shall be valid for the period of one year from the date of publication of result of 2nd Tier Examination.
29. In case of difference in educational certificate in name or caste due to marriage or any other reason the copy of Government Gazette for transfer of name or caste is required to be attached, failing which, the candidature for the further process will be rejected.
30. The caste (reserved category) certificate of Gujarat State only will be considered.
31. SEBC candidate who fulfill the qualification and age criteria will have to submit valid Non-Creamy Layer certificate issued (in Gujarati - પરિશિષ્ટ “ક”/પરિશિષ્ટ-૪ (ગુજરાતી)) by the Competent Authority of Gujarat State.

32. EWS candidates who fulfill the qualification and age criteria shall have to submit valid certificate as per Resolution No.E.W.S./122019/45903/A Dtd.23.01.19 & Dtd.25.01.19 prescribe format (in English “Annexure – KH” or in Gujarati - પરિશિષ્ટ “ગ”) is issued by the Competent Authority of Gujarat State.
33. The selected candidates of ST Category will be given appointment against the post of ST only after the process of verification of Caste Certificate is completed by the scrutiny committee / Competent Authority of Tribal Development Department as per the Govt. Resolution No. CRR-102018-461239-G-2 dated 22/10/2018 of GAD, GOG.
34. Candidates shall submit a self-declaration of Genuine / True certificate (document) and self-declaration for confirming that they have not availed benefits under Compassionate grounds in case of Dependent of Retired employee of GUVNL and its subsidiary Company as the case may be.
35. No travelling fare will be paid to any candidates for attending any test as the case may be.
36. Candidates are requested to visit on www.ugvcl.com for regular updates regarding schedule of test and other relevant notifications. The Company does not owe any responsibility in this regard, if candidates fails to note latest updates, no claims shall be entertained.
37. Further candidate should fill the correct form in every respect and nothing should be concealed or withheld by them. If any information furnished is found false at any time, his/her candidature / appointment will be cancelled without any notice and legal action will be taken accordingly.
38. The selected candidates shall be posted in any offices under the jurisdiction of Subsidiary Company of GUVNL and shall basically be assigned work of Technical side.
Once the candidate has opted to join a Company from amongst GETCO, DGVCL, MGVCL, UGVCL & PGVCL his/her posting shall be done in the company based on the available vacancy. Once the appointment is given in any of the company candidate will not be allowed to get transfer in another company. However, in order to provide a chance to work in the company of his preference the candidate will be provided only one additional opportunity during the entire period of the validity of result for one year. In such scenario in case of appointment in another company of his preference the candidate will be required to submit resignation from present position in the current company and appointment in new company as per his preference will be treated as fresh appointment.
39. On selection, the candidates have to fulfill the requisite physical fitness standards as per company's rules. The candidate not meeting with requisite physical fitness shall not be considered for appointment.
40. Any amendment by the company in regards to pay scale, service rules and other terms and conditions in future shall be part of above recruitment process and shall be binding on the candidates.
41. If and when required candidates shall be communicated only through their registered e-mail.
42. Any application, even under the R.T.I. Act, seeking any information, will not be entertained till the completion of the entire -recruitment process.
43. Canvassing in any form shall debar the candidate from selection.

Help Desk
For any query, you may contact on our Help Desk No. <u>9687656844</u> which will be available <u>between 10 am to 6 pm on working days</u> . You may also send an E-mail for your query on recruitment@ugvcl.com

Documents to be produced as and when required by UGVCL

Application Format duly filled in with:

1. Online application form along with two recent passport size photographs should be affixed on the application form.
2. Attested copy of
 - School Leaving Certificate.
 - All Mark sheets of final year of Graduation issued by College/University.
 - Certificate from the Institute/University mentioning percentage marks obtained in case grading system.
 - Degree Certificate, if available.
 - Caste Certificate(SC/ST/SEBC/EWS) issued by authority of Gujarat State.
 - Disability Certificate in case of Physically Handicapped Candidates, Valid Certificate of Civil Surgeon required. (showing % of Disability), if applicable.
3. Experience Certificate.
4. In case of Ex. Armed force Personnel, necessary certificate should be attached.
5. In case of Widow Applicant, copy of death certificate of the deceased husband and an undertaking to ensure that applicant has not re-married.
6. NOC from present employer (If applicable).
7. Antecedent Certificate (Police verification certificate).
8. Domicile certificate in case of candidate belongs to Gujarat State.
9. Online payment receipt.
10. Identification Proof (Voter ID/ Pan Card/Aadhar Card/Driving License etc.)
11. Residential Address Proof (Electricity Bill/Telephone Bill/Ration Card, etc.)
12. Affidavit for genuineness of documents as per attached Performa (Annexure -2).

OR

Affidavit as per attached Performa in case of Dependent of Retired Employee of GUVNL and its Subsidiary Companies (Annexure -3) along with Relieving Order or Certificate issued to the employee. (if applicable)

Note:- Whenever documents are called from the candidates, submission has to be made by the candidates within stipulated time, failing which his/her candidature shall be cancelled for the said post.

Addl. General Manager (HR)

ANNEXURE-1

NORMALIZATION METHODOLOGY

1. The average of scores of each batch is calculated first. The average of marks is calculated as mentioned below:

$$\bar{x} = \frac{\text{Sum of marks of all candidates}}{\text{Number of candidates in the batch}}$$

2. The batch with highest average is considered as **Base Batch**. All other batches will be normalized against this Base Batch.
3. The **Standard Deviation** (σ) of each batch is calculated. The formula to calculate the Standard Deviation is as mentioned below:

$$\sigma = \sqrt{\frac{\sum (x - \bar{x})^2}{N - 1}}$$

Where:

σ = Standard Deviation

x = Score of candidate

\bar{x} = Mean of Scores of the candidates in the batch

N = Number of candidates in the batch

4. Assuming that Batch 1 is to be normalized against Batch 2 (Base Batch), then the normalized score of candidate is calculated using the following formula:

$$X_n = \frac{S_2}{S_1} * (X - X_{avg}) + Y_{avg}$$

Where:

S_1 = Standard Deviation for Batch 1

S_2 = Standard Deviation for Batch 2 (Base Batch)

X = Score of candidate

X_{avg} = Average Score of candidate's batch

Y_{avg} = Average score of Base Batch

X_n = Normalized Score of candidate

The same formula can be used in case there are more than two batches for a Post.

5. The following candidates will be eligible for Merit List:
 - a. **Unreserved Category:** Candidates having Normalized score of more than or equal to 50
 - b. **Reserved category:** Candidates having Normalized score of more than or equal to 45
6. This method has been applied for the following customers:
 - a. Railway Recruitment Board
 - b. SSC Board
 - c. Ordinance Factory and many more

The following points will be handled during scheduling of candidates:

1. Batches will have nearly equal number of candidates scheduled
2. Equal distribution of candidates as per their categories

ANNEXURE-2

DECLARATION FOR SUBMISSION OF GENUINE / TRUE CERTIFICATES / DOCUMENTS

I, Shri _____, residing at _____
_____ (write name of City /Town) hereby give
declaration as under in view of Advertisement for the post of Assistant Manager (IT) at
various Offices of All DISCOMs and GETCO that

- (1) I had applied for the post of Assistant Manager (IT) arisen at various Offices of All DISCOMs and GETCO and have read the conditions thereof.
- (2) I hereby declare that whatsoever documents submitted by me for consideration to the post of Assistant Manager (IT) are true and are not false and fabricated.
- (3) I have been made to understand by the Company that if at any subsequent stage it reveals to them that any of the documents submitted by me are false or fabricated, I could be removed from the services as per Company's rules.
- (4) I further declare that I have not suppressed any material information or documents of any character which is necessary for obtaining this employment. If at any subsequent stage it reveals that I have suppressed such material information or document which would have debarred me from obtaining employment, I understand that I could be removed from services as per Company's rules.
- (5) I further declare that if any document submitted by me for the post of Assistant Manager (IT) is found false or fabricated or material information or document found to be suppressed by me, I shall not question the decision of the authority for removal of my services in my any Law or before any authority.

Signature

Date:

Place:

ANNEXURE-3

DECLARATION REGARDING NOT TAKEN BENEFIT OF GSO-295 & GENUINE / TRUE DOCUMENTS / CERTIFICATE

I, Shri _____, residing at _____
_____ (write name of City /Town) hereby give
declaration as under in view of Advertisement for the post of Assistant Manager (IT) at
various Offices of All DISCOMs and GETCO that

- (1) I am son/daughter of Shri/Smt. _____
Design. _____ who retired on dated _____.
- (2) That I have read the provisions of GSO-295 pertaining to benefit to dependent of
retired employee and I declare that none of the dependent of my father/mother has
ever been given the benefit of the scheme in Board/Subsidiary entity.
- (3) I hereby declare that after retirement of my father/mother, none of the dependent
i.e. my brother/sister are/were employed in Board/Subsidiary entity under GSO-
295. The copy of retirement order is attached & it is true.
- (4) I further declare that if at any stage hereafter it is found that any member of family
of my father/mother is/were already employed in the Board/Subsidiary entity under
GSO-295 /got benefit of GSO-295 in view of advertisement of Board/subsidiary
entity, I shall not question the decision of Company including that of termination
of my services in any Court of law or before any authority.
- (5) I had applied for the post of Assistant Manager (IT) arisen at various Offices of all
DISCOMs and GETCO and have read the conditions thereof.
- (6) I hereby declare that whatsoever documents submitted by me for consideration to
the post of Assistant Manager (IT) are true and are not false and fabricated and I
have been made to understand by Subsidiary Companies of GUVNL that if at any
subsequent stage it reveals to them that any of the documents submitted by me are
false or fabricated, I could be removed from the services as per Company's rules.
- (7) I further declare that I have not suppressed any material information or documents
of any character which is necessary for obtaining this employment. If at any
subsequent stage it reveals that I have suppressed such material information or
document which would have debarred me from obtaining employment, I
understand that I could be removed from services as per Company's rules.
- (8) I further declare that if any document submitted by me for the post of Assistant
Manager (IT) is found false or fabricated or material information or document
found to be suppressed by me, I shall not question the decision of the authority for
removal of my services in any Court of Law or before any authority.

Signature

Date :

Place :